

Minutes of WALTON PARISH COUNCIL meeting held TUESDAY, 14th May, 2024

Present: Councillors: - Armstrong, Hodgson, Hogg, Matthews, Shaw and Wilkinson.

In attendance: - Clerk, 1 Member of the Public

024/24 APOLOGIES FOR ABSENCE – Cllr. Weaver

025/24 ELECTION OF CHAIRMAN – RESOLVED Cllr Shaw nominated by Cllr Armstrong seconded by Cllr Hodgson – carried unanimously. Cllr Shaw signed the Declaration of Acceptance of Office

026/24 ELECTION OF VICE-CHAIRMAN – RESOLVED Cllr Armstrong nominated by Cllr Shaw seconded by Cllr Hogg – carried unanimously

027/24 REQUESTS FOR DISPENSATIONS – RESOLVED No requests were received since the previous meeting for dispensations to speak and/or vote on any matter where a member has a disclosable pecuniary interest.

028/24 DECLARATIONS OF INTEREST – RESOLVED No declarations by elected members of interests in respect of items on this agenda were received.

029/24 MINUTES

029/24.1 MINUTES OF THE MEETING HELD ON 12TH MARCH 2024 – RESOLVED To authorise the Chairman sign, as a correct record, the minutes of the meeting held on 12th March 2024.

030/24 REPRESENTATION ON OUTSIDE BODIES – RESOLVED To agree representatives on the Walton Village Hall Management Committee as Cllrs Hodgson and Hogg

031/24 PUBLIC PARTICIPATION – None

UNITARY AUTHORITY REPORT – None

032/24 CLERK / RFO REPORT – RESOLVED to accept the Insurance review revised quotation from Zurich Municipal.

033/24 SUBSCRIPTIONS – RESOLVED to renew the Parish council's subscriptions -

033/24.1 CALC –for 2024/2025, £167.32

033/24.2 SLCC –for 2024/2025, £31.11

034/24 POLICY REVIEW –

STANDING ORDERS AND FINANCIAL REGULATIONS – were reviewed and adopted

RESOLVED To defer to the next meeting the review and/or adopt the following core policies

COMPLAINTS PROCEDURE

PUBLICATION SCHEME/FREEDOM OF INFORMATION POLICY

MEDIA AND PRESS POLICY

HEALTH AND SAFETY POLICY

EQUALITY AND DIVERSITY POLICY

EQUAL OPPORTUNITIES POLICY

DOCUMENT RETENTION POLICY

FRAUD/CORRUPTION DETECTION & PREVENTION POLICY

FILMING POLICY

035/24 MEETING CALENDAR – RESOLVED to agree the dates of future meetings as:-

9th July 2024
10th September 2024
12th November 2024
14th January 2025
11th March 2025
13th May 2025 – New Council

036/24. PUBLIC PARTICIPATION – No comment from the member of the Public other than to enquire regarding the size of the Council Member scoping which the Clerk would investigate together with the item to be added to the next Agenda of Co-option.

036/24.1 NO REPORT received from the Unitary Authority Councillor.

037/24 NO REPRESENTATIVES' REPORTS & GRANT APPLICATIONS WERE RECEIVED

038/24 NO TOWN AND COUNTRY PLANNING APPLICATIONS WERE RECEIVED

039/24 FINANCIAL MATTERS

039/24.1 INTERNAL AUDITOR – RESOLVED to agree to the appointment of the internal auditor G M Wilson.

039/24.2 EXPENDITURE APPROVED

Amount	Payee	Details
£351.64	A Dawes	April Pay and expenses
£261.32	A Dawes	May Pay and expenses
£91.40	HMRC	April & May PAYE
£810.00	Green Team	March & April
£31.11	SLCC	2024 Membership
£167.32	CALC	2024 Subscription
£1,168.00	Village Hall	2 years Hall rent plus £1000 grant from CUA
£883.39	Zurich	Insurance 3 years

039/24.3 S137 SPENDING – noted that there was no spending in the financial year to 31st March 2024 under s137.

039/24.4 EXTERNAL AUDITOR ANNUAL GOVERNANCE AND ACCOUNTABILITY RETURN (AGAR) 2023/2024 AND EXEMPTION CERTIFICATE

039/24.4.1 RESOLVED to approve the Annual Governance Statement for year ending 31st March 2024.

039/24.4.2 RESOLVED to approve the Statement of Accounts for year ending 31st March 2024

039/24.4.3 The Chairman was authorised to sign Sections 1 and 2 of the Annual Return for the year ending 31st March 2024.

039/24.5.4 RESOLVED To agree that Walton Parish Council can certify itself as exempt from a limited assurance review and authorise the Chairman to sign the Certificate of Exemption to be submitted to the external auditor.

039/24.5 ASSETS – RESOLVED to update, the assets register after investigation into the items marked signposts.

040/24 LEAPS RIGG SOLAR FARM – no further update other than the article from the Chair in the recent Newsletter

041/24 TRAINING – RESOLVED to continue to consider training for Council Members and the Clerk.

042/24 CORRESPONDENCE AND LITERATURE RECEIVED BY THE CLERK - To note that the Clerk had received notification of the receipt of the Precept and that he had received an application for co-option to the council which will be added to the next Agenda.

043/24 NEWSLETTER RESOLVED that the NEWSLETTER be produced in September and Nov/Dec.

044/24 AGENDA ITEMS FOR NEXT MEETING –

Co-option to the Council

Policies – deferred from previous meeting.

Long list of ideas from Parishioners for assistance from the Capital Funding available via Leaps Rigg Solar Farm developer.

045/24 DATE OF NEXT MEETING(s) – held in Walton Village Hall at 7.30pm. 9th July 2024

046/24 CLOSE OF MEETING 20.47

DRAFT