WALTON PARISH COUNCIL

Parish Clerk: Ian Blythe, 4 The Dell, Talkin, Brampton. CA8 1AQ
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4 May 2026

Dear Councillor,

You are summoned to attend a meeting of **WALTON PARISH COUNCIL** to be held in the Village Hall, Walton on **TUESDAY**, **12 May 2026** immediately following the **ANNUAL MEETING of the PARISH** at **7.00 pm**. The Public and Press are invited to attend.

Ian Blythe

Clerk

Annual Meeting of the Parish

In accordance with Local Government Act 1972
Schedule 12 Part III

The parish meeting of a parish shall assemble annually on some day between 1st March and 1st June, both inclusive, in every year - para 14 (1)

1. Minutes of previous parish meeting.
2. Chairman's comments.
3. Public Participation – all electors of the parish are invited to attend. To note that any matters or ideas raised by parishioners may be included in a report from the clerk for consideration at a future meeting unless otherwise covered on the agenda.

Annual Meeting of the Parish Council
Agenda

1. Apologies for absence– To receive and accept apologies for absence.
2. Election of Chair – to elect a Chair for 2026-27
3. Chair's Declaration of acceptance of Office – to receive the Chair's declaration.
4. Election of Vice Chair – to elect a Vice Chair for 2026-27

5. MINUTES OF THE COUNCIL MEETING held on 10 March 2026 – to authorise the chair to sign, as a correct record, the minutes of the meetings held on 10 March 2026.

6. DECLARATIONS OF INTEREST/REQUESTS FOR DISPENSATION

1. Register of Interests: Councillors are reminded of the need to update their register of interests
2. To declare any personal interests in items on the agenda and their nature.
3. To declare any prejudicial interests in items on the agenda and their nature.

(Councillors with prejudicial interests must leave the meeting for the relevant items)

4. To make any requests for dispensation

7. Year End Accounts – to receive and note the statements of accounts.
8. Internal Audit –

a. to receive the internal audit report for 2025-26
b. to resolve whether to re-appoint the existing internal auditor (Robert Gordon – Gordon Consultancy Ltd.)

9. Risk assessment and internal audit policy - to resolve whether to adopt the policy.

10. Annual AGAR Return 2025-26

a. to resolve whether to claim exemption from External Audit

b. to answer the questions on the Annual Governance Statement and authorise the Chair and Clerk to sign.

c. to resolve whether to authorise the Chair to sign the Accounting Statement.

11. Exclusion of Press and Public (Public Bodies Admission to Meetings Act 1960) To decide whether there are any items of business which require exclusion of the press and public

12. PUBLIC PARTICIPATION (20 MINUTES ALLOWED) - this agenda item enables Parish Councillors to hear the views, comments and/or complaints from the public. The Parish Councillors can respond. However (unless the items are already on the agenda) no council decisions can be taken at this meeting but, if appropriate, the matters can be put onto a future agenda for decision. Comments limited to 5 minutes per person.

13. CUMBERLAND COUNCILLOR REPORTS– to receive items for information (items raised for decision will appear on the agenda for the next meeting subject to agreement by the council.)

14. POLICE MATTERS - to resolve whether to submit any matters to the Local Focus Hub

15 PLANNING APPLICATIONS - to consider applications received and published by Cumberland Council and any other applications submitted and published between circulation of this Agenda & the meeting. You may view the details on the Planning Authority website (Cumberland.gov.uk) where parishioners can submit their own observations directly

16. FINANCE

a) **Payments – to authorise** schedule of payments totalling £2664.86

VN	Date	Payee	Ref	Purpose	Net £	VAT	Total £
1	15/4	Scribe	SO	Accounts	24.00	4.80	28.80
2	28/4	HMRC	SO	PAYE			51.00
3	28/4	I. Blythe	SO	Salary			230.00
4	30/4	Unity Bank	DD	Charges			7.00
12	12/5	Zurich Ins.	117399745	Renewal			471.00
5	15/5	Scribe	SO	Accounts	24.00	4.80	28.80
6	28/5	I. Blythe	SO	Salary			230.00
7	28/5	HMRC	SO	PAYE			51.00
8	31/5	Unity Bank	DD	Charges			7.00
9	12/5	Gary Hayes		J/ Knotweed			160.00
10	12/5	SLCC		Subscription			84.00
11	12/5	CALC/NALC		Subscription			175.66
13	12/5	Clerk exp's	Agenda/PC	Mileage			12.60
14	12/5	Rbt Gordon Consultancy		Int. Audit	100.00	20.00	120.00
15	12/5	Green Team		Grass cutting x 3	840.00	168.00	1008.00

b) **Precept -** to note receipt of £12600.00 Precept from Cumberland Council
c) **VAT** – to note receipt of VAT refund of £646.49
d) **Monthly bank reconciliation**– to note reconciled bank balances for March and April 2026.

17. Standing Orders – to resolve whether to re-adopt the current model Standing Orders

18. Financial regulations – to resolve whether to re-adopt the current Financial regulations.

19. Insurance – to resolve whether to renew the insurance with the current provider at a cost of £471.00.

20. Tree Survey – to resolve whether to proceed with the Management Plan in respect of Japanese Knotweed.

21. Walton Community meeting 17 June 6:30pm – verbal update from the Clerk.

22. Bus Shelter book exchange – to resolve action to be taken in relation to the following enquiries/comments that have been received by the Clerk,

- *to decide how the books & donations are controlled and looked after.*
- *the shelves will need looked at and replaced in the not too distant future - perhaps the PC would consider funding more permanent, secure shelving.*'

23. Village Green Play Area inspection – to note report/ findings and resolve action to be taken.

24. Village Hall Management Committee – update from representatives
- elect 2 councillors as representatives

25. Future meeting dates – Second Tuesday of alternate months at 7:00pm commencing in July;

2026 - 14 JULY, 8 SEPT, 10 NOV,
2027 - 12 JAN, 9 MAR, 11 MAY.

26. Clerk and Councillors' reports and items for future agenda
Each Councillor is requested to use this opportunity to report minor matters of information not included elsewhere on the agenda and to raise items for future agendas. Councillors are respectfully reminded that this is not an opportunity for debate or decision making.

227. Date of next meeting:

The next meeting of the Parish Council will take place on:
Tuesday 14 July 2026 in Walton Village Hall at 7.00pm.
Agenda items to be submitted to the Clerk by 12 noon on 4 May 2026.