WALTON PARISH COUNCIL

Parish Clerk: Ian Blythe, 4 The Dell, Talkin, Brampton. CA8 1AQ
Tel: 07545086857 **Email: clerk@waltonparish.co.uk** **www.waltonparish.co.uk**

5 January 2026

Dear Councillor,
You are summoned to attend a meeting of **WALTON PARISH COUNCIL** that will be held at the Village Hall, Walton on **TUESDAY**, **13 January 2026** at **7.00 pm**. The Public and Press are invited to attend.

Ian Blythe
Clerk

AGENDA

68. APOLOGIES FOR ABSENCE – To receive and accept apologies for absence.

69. MINUTES OF THE COUNCIL MEETINGS held on 11 November 2025 – to authorise the chair to sign, as a correct record, the minutes of the meetings held on 11 November 2025.

70. DECLARATIONS OF INTEREST/REQUESTS FOR DISPENSATION

1. Register of Interests: Councillors are reminded of the need to update their register of interests
2. To declare any personal interests in items on the agenda and their nature.
3. To declare any prejudicial interests in items on the agenda and their nature.

(Councillors with prejudicial interests must leave the meeting for the relevant items)

4. To make any requests for dispensation

71. Exclusion of Press and Public (Public Bodies Admission to Meetings Act 1960) To decide whether there are any items of business which require exclusion of the press and public

72. PUBLIC PARTICIPATION (20 MINUTES ALLOWED) - this agenda item enables Parish Councillors to hear the views, comments and/or complaints from the public. The Parish Councillors can respond. However (unless the items are already on the agenda) no council decisions can be taken at this meeting but, if appropriate, the matters can be put onto a future agenda for decision. Comments limited to 5 minutes per person.

73. CUMBERLAND COUNCILLOR REPORTS– to receive items for information (items raised for decision will appear on the agenda for the next meeting subject to agreement by the council.)

74. POLICE MATTERS - to resolve whether to submit any matters to the Local Focus Hub

75. PLANNING APPLICATIONS - to consider applications received and published by Cumberland Council and any other applications submitted and published between circulation of this Agenda & the meeting. You may view the details on the Planning

Authority website (Cumberland.gov.uk) where parishioners can submit their own observations directly

76. FINANCE

a) Payments – to authorise schedule of payments totalling £721.10

VN	Date	Payee	Ref	Purpose	Net £	VAT inc	Total £
		Already paid					
63	17/11	Scribe	13339	Accounts	24.00	4.80	28.80
64	28/11	HMRC		PAYE			51.00
65	28/11	I. Blythe		Salary			230.00
66	30/11	Unity Bank		Charges			6.00
67	15/12	Scribe	13917	Accounts	24.00	4.80	28.80
68	29/12	I. Blythe		Salary			230.00
69	29/12	HMRC		PAYE			51.00
70	31/12	Unity Bank		Charges			6.00
		To authorise					
71	18/11	DM Payroll	4866	Payroll	60.00	12.00	72.00
72	7/12	Walton V/Hall	1040	Hall hire			17.50

b) Receipts - To note receipt of a rebate of £128.42 from Zurich Insurance following exclusion of Village Hall and Reading Room.

c) Payroll charges – to approve invoice for payroll administration of £72.00

d) Monthly reconciliation for Nov. and Dec. 2025 – to note reconciled bank balances. Signed copies held on file.

e) DM Payroll Services – to authorise the Clerk to sign the revised Payroll Services contract at an annual cost of £135.00 +VAT.

77. Internal Audit – to approve appointment of Gordon Consultancy Ltd. Chartered Accountants, Brampton Rd. Carlisle as internal auditor at a cost of £100.00 +VAT.

78. Tree survey – a. verbal update from Clerk on felling costs
b. to resolve deferred action surrounding Japanese Knotweed

79. Update from representatives on Village Hall Mgt. Cttee – verbal update

80. **Membership of Open Spaces Society** – to resolve the deferred matter of membership of the Open Spaces Society, cost £45.00 p.a. Cllr. B. Hogg.

81. Clerk and Councillors' reports and items for future agenda
Each Councillor is requested to use this opportunity to report minor matters of information not included elsewhere on the agenda and to raise items for future agendas. Councillors are respectfully reminded that this is not an opportunity for debate or decision making.

82. Date of next meeting:
The next meeting of the Parish Council will take place on:
Tuesday 10 March 2026 in Walton Village Hall at 7.00pm.
Agenda items to be submitted to the Clerk by 12 noon on 1 March 2026.