WALTON PARISH COUNCIL

Parish Clerk: Ian Blythe, 4 The Dell, Talkin, Brampton. CA8 1AQ
Tel: 07545086857 **Email: clerk@waltonparish.co.uk** **www.waltonparish.co.uk**

3 November 2025

Dear Councillor,

You are summoned to attend a meeting of **WALTON PARISH COUNCIL** that will be held at the Village Hall, Walton on **TUESDAY**, **11 November 2025** at **7.00 pm**. The Public and Press are invited to attend.

Ian Blythe
Clerk

AGENDA

50. APOLOGIES FOR ABSENCE – To receive and accept apologies for absence.

51. MINUTES OF THE COUNCIL MEETINGS held on 2 September 2025 – to authorise the chair to sign, as a correct record, the minutes of the meetings held on 2 September 2025.

52. DECLARATIONS OF INTEREST/REQUESTS FOR DISPENSATION

1. Register of Interests: Councillors are reminded of the need to update their register of interests
2. To declare any personal interests in items on the agenda and their nature.
3. To declare any prejudicial interests in items on the agenda and their nature.

(Councillors with prejudicial interests must leave the meeting for the relevant items)

4. To make any requests for dispensation

53. Exclusion of Press and Public (Public Bodies Admission to Meetings Act 1960) To decide whether there are any items of business which require exclusion of the press and public

54. PUBLIC PARTICIPATION (20 MINUTES ALLOWED) - this agenda item enables Parish Councillors to hear the views, comments and/or complaints from the public. The Parish Councillors can respond. However (unless the items are already on the agenda) no council decisions can be taken at this meeting but, if appropriate, the matters can be put onto a future agenda for decision. Comments limited to 5 minutes per person.

55. CUMBERLAND COUNCILLOR REPORTS– to receive items for information (items raised for decision will appear on the agenda for the next meeting subject to agreement by the council.)

56. POLICE MATTERS

a. to receive an update from the Clerk following a meeting with the Neighbourhood Policing team.

b. to resolve whether to submit any matters to the Local Focus Hub

57. PLANNING APPLICATIONS - You may view the details on the Planning Authority website (Cumberland.gov.uk) where parishioners can submit their own observations directly

a. To note the following applications that were delegated to the Clerk following consultation with councillors and the comments below made online.

CA13/44: Application to deregister land wrongly registered as common land. CL 482 Knorran Fell, Walton Mill.
Comment: No observations
CA13/42: Application to deregister land wrongly registered as common land. CL 27 Walton Moss and Little Moss.
Comment: Walton Parish Council wish to make the following observations in objection. Application form CA13/42 refers: Box 5 (Rider 1 attachment) states ‘ all the tests are satisfied’ for de-registration. This is disputed for the following reasons, Box 5 - para 3.4.1 states there were no rights of common held prior to 10 November 1967. Registration of Common Land was driven by the Commons Registration Act 1965. This process began in earnest in January 1967 and was governed by the 1965 Act which set deadlines for applications, and establishing how applications for registration should be made and processed. To be registered land must have been subject to **existing rights of common**, such as the right for individuals to graze animals. Individuals claiming such rights were required to produce documentation which had to include a plan of the common land and other documents to verify their claim and prove compliance with any prescribed conditions. This was validated and confirmed to be accurate and correct by the Local Authority at that time. Therefore, in verifying the Rights of Common listed in the Register of Common Land (Provisional Edition published 1956) the Local Authority provided confirmation of rights of common prior to November 1967. Furthermore it is believed that there are residents in the Parish of Walton who still hold rights of common, or have succeeded to them. Box 5 – para 3.4.1 a, and b, make assumptions regarding enclosure of the land in question. In reality, it is the enclosure of adjacent parcels of land that lead to the assumption that the parcel in question was enclosed – it became enclosed as a consequence. De-registering common land should not be on the basis of assumptions. Also, and as a consequence of a successful application to build a large solar farm nearby, should this application be successful it is requested that restrictions are placed on the use of the land in question to avoid any negative impact on the environment, nature and/or landscape and for the protection of wildlife habitats in the area generally.

58. FINANCE

a) Payments – to authorise schedule of payments totalling £2178.99

VN	Inv. Date	Payee	Ref/Inv no.	Purpose	Amount £	VAT inc.£	Net Amt. £
Already Paid £776.24							
48	7/9/25	One.Com	42035894	Website Hosting & Domain	116.24	19.37	96.87
49	20/9/25	Green Team	000011	Grass cutting	660.00	110.00	550.00
To authorise £1402.75							
52	28/9/25	Walton Village Hall	101023	Room hire	25.00	-	-
58	8/7/25	Brian Hogg	Screwfix	Replacement locks N/board	11.69	1.95	9.74
53	8/10/25	Green Team	0000102	Grass cutting	330.00	55.00	275.00
54	30/9/25	Ian Blythe	-	Salary/WFH Sept.	230.13	-	-
55	31/10/25	Ian Blythe	-	Salary/WFH Oct.	230.33	-	-
56	30/9/25	HMRC	-	PAYE/NI Sept	51.20	-	-
57	31/10/15	HMRC	-	PAYE/NI Oct	51.00	-	-
59	11/11/25	Ian Blythe	Travel claim	Clerk's duties	23.40		
62	31/10/25	James England-GIS Solutions	000316	Tree Survey	450.00		

b) To note direct payments for Unity Trust Bank Charges and Scribe accounts for months Sept. and Oct. 2025

c) Monthly reconciliation for Sept. and Oct. 2025 – to note reconciled bank balances. Signed copies held on file.

d) Website renewal subscription – to note payment of annual website domain subscription.

e) Defibrillator **–** to resolve whether to include a replacement cost in 2026/27 budget

f) Standing Orders – to authorise setting up the following standing orders

Purpose	Payee	Regularity	Amount
Salary	Ian Blythe	Monthly	£230.00
PAYE	HMRC	Monthly	£51.00

59. Budget 2026 -27.

a. To agree the budget headings and figures for 2026-27.
b. To note the revised forecast of outturn and updated budget for 2025-26
c. To resolve to levy a precept on Cumberland Council for 2026-27 and agree the amount.

60. Tree survey – verbal update from Clerk.

61 Water run-off/drainage on Village Green – to receive a verbal update from the Clerk.

62. Update from representatives on Village Hall Management Committee – verbal update.

a) Insurance position - Clerk

63. Flagpole - a) update from Clerk on previous Council involvement.
- b) to resolve the request from the Village Hall Management Committee to transfer responsibility for the Flagpole to the Parish Council.

64. Encouraging new councillors – to resolve actions to take in encouraging new councillors. Cllr. W. Weaver.

65. **Membership of Open Spaces Society** – to resolve whether the Council should register with and join the Open Spaces Society. Cllr. B. Hogg.

66. Clerk and Councillors' reports and items for future agenda
Each Councillor is requested to use this opportunity to report minor matters of information not included elsewhere on the agenda and to raise items for future agendas. Councillors are respectfully reminded that this is not an opportunity for debate or decision making.

67. Date of next meeting:
The next meeting of the Parish Council will take place on:

Tuesday 13 January 2026 in Walton Village Hall at 7.00pm.
Agenda items to be submitted to the Clerk by 12 noon on 5 January 2026.

WALTON PARISH COUNCIL

Parish Clerk: Ian Blythe. 4 The Dell, Talkin. Brampton CA8 1AQ
Tel: 07545086857 Email: clerk@waltonparish.co.uk

Minutes of the Walton Parish Council meeting held on Tuesday 2 September 2025 at 7.00pm in Walton Village Hall

Present: Cllrs. T. R. Hodgson, B. Hogg, R. Reynolds, W. Weaver

Also present: I. Blythe, Clerk/RFO, Unitary Auth. Cllr. J. Mallinson, 1 Member of the Public (MOP).

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50. APOLOGIES FOR ABSENCE – apologies were received and accepted from Cllrs. T. A. Armstrong (Chair) and W. Wilkinson.

1. In the absence of the Chair Cllr. W. Weaver was elected as Chair for the meeting and duly signed the declaration.

51. MINUTES OF THE COUNCIL MEETINGS held on 8 July and 29 July2025 - the chair was authorised to sign the minutes of the meetings held on 8 and 29 July 2025.

52. DECLARATIONS OF INTEREST/REQUESTS FOR DISPENSATION

1. Register of Interests: Councillors are reminded of the need to update their register of interests
2. To declare any personal interests in items on the agenda and their nature.
3. To declare any prejudicial interests in items on the agenda and their nature. (Councillors with prejudicial interests must leave the meeting for the relevant items)
4. To make any requests for dispensation
   - None received

53. Exclusion of Press and Public (Public Bodies Admission to Meetings Act 1960) To decide whether there are any items of business which require exclusion of the press and public
- None

54. PUBLIC PARTICIPATION (20 MINUTES ALLOWED) - the MOP provided further information surrounding Agenda item 62 which councillors noted.

55. CUMBERLAND COUNCILLOR REPORTS– none.

56. POLICE MATTERS – to resolve not to submit any matters to the Local Focus Hub

57. PLANNING APPLICATIONS – none received

58. FINANCE

a) Payments – Payment list for July included in Meeting Pack. - Noted

b) Payments – authorised payments below totalling £1324.07

VN	Inv. Date	Payee	Purpose	Amount £	VAT inc.£	Net Amt. £
40	31-7-25	Ian Blythe	Salary &Exps	223.68	-	223.68

41	31-8-25	Ian Blythe	Salary &Exps	283.59	-	283.59
42	Mth 4	HMRC	PAYE	49.60	-	49.60
43	Mth 5	HMRC	PAYE	58.40	-	58.40
44	7-8-25	Ian Blythe	Title search village green	14.00	-	14.00
45	31-8-25	Unity Bank	Bank charge	6.00	-	6.00
46	15-8-25	Starboard	Scribe Accounts	28.80	4.80	24.00
47	24-8-25	Green Team	Grass cutting	660.00	110.00	550.00

c) noted Unity Trust Bank Charges for 2 months July and August 2025.
d) noted standing order to Scribe Accounts on 15 August of £28.80.
e) noted DM Payroll applied the updated contractual pay rates as well as the amount to HMRC.
f) noted reconciled bank balances for July. August balances reconciled at close of meeting.
g) Website renewal subscription – agreed to the continued payment of annual website domain subscription when it falls due in September.

Council also noted the transfer on 25 August of £2000.00 from Savings a/c to Current a/c.

59. Grant Awarding Policy – Council resolved to adopt the updated Grant Awarding policy and also noted,

1. that there was a grant application pending and this policy would not apply retrospectively.

2. that this policy does not impact the discretionary power under section 137 of LGA 1972 that allows local councils to spend a limited amount of money on activities and projects that benefit the community.

60. IT Policy – resolved to adopt the IT Policy as recommended in the 2025 Practitioners' Guide, issued by the Smaller Authorities Proper Practices Panel (SAPPP).

61. Tree survey – Council agreed to proceed with a professional tree survey at a cost of £450.00.

62. Water run-off/drainage on Village Green – resolved that,

1. the Clerk obtain estimates from drainage specialists to undertake a survey and establish the cause of run-off water from the Village Green between Friars Garth and Holly Garth pooling at the gully/drain further down and not draining away.

2. the Clerk would pursue a response to correspondence already sent to Highways Dept. Cumberland Council seeking their assistance in clarifying responsibility for the drain on the Village Green.

63. Update from representatives on Village Hall Management Committee – verbal update received on progress in seeking a tenant for the Tea Room.

a) Picnic benches outside Reading Room – resolved to grant permission for the incoming tenant of the Tea Room to position picnic tables on the Village Green adjacent to the Reading Room subject to any necessary planning permissions being sought and appropriate insurance cover being put in place.

b) Flagpole - transfer of responsibility to Parish Council – deferred to November; Clerk to check for earlier documentation and insurance position.

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64. Defibrillator – resolved to fund new pads and charger of £175.00. These are anticipated to last until early 2027 when replacement of the defibrillator will be necessary. The Clerk to include defibrillator replacement cost in the 2027/28 budget.

65. Councillor Conduct: Respect, Social Media and Refresher Training – the support and refresher training that is available was noted.

66. Clerk and Councillors' reports and items for future agenda

1. Consider membership of The Open Spaces Society.
2. Attracting future councillors – developing a communications strategy

67. Date of next meeting:
The next meeting of the Parish Council will take place on:

Tuesday 11 November 2025 in Walton Village Hall at 7.00pm.
Agenda items to be submitted to the Clerk by 12 noon on 3 November 2025.

DRAFT

Walton Parish Council (Cumbria)

Prepared by: _____ Date: _____

Name and Role (Clerk/RFO etc)

Approved by: _____ Date: _____

Name and Role (RFO/Chair of Finance etc)

	Bank Reconciliation at 30/09/2025			
	Cash in Hand 01/04/2025			20,810.83
	ADD			
	Receipts 01/04/2025 - 30/09/2025			10,733.26
				31,544.09
	SUBTRACT			
	Payments 01/04/2025 - 30/09/2025			8,779.90
A	**Cash in Hand 30/09/2025** (per Cash Book)			**22,764.19**
	Cash in hand per Bank Statements			
	Old Current Account	31/05/2025	0.00	
	Old Business Instant Access 472	31/05/2025	0.00	
	Savings Unity 180	30/09/2025	21,417.93	
	Current Unity 177	30/09/2025	1,346.26	
				22,764.19
	Less unpresented payments			
				22,764.19
	Plus unpresented receipts			
B	**Adjusted Bank Balance**			**22,764.19**
	A = B Checks out OK			

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Walton Parish Council (Cumbria)

RECEIPTS LIST

Vouche	Code	Date	Minute	Bank	Receipt No	Description	Supplier	VAT Type	Net	VAT	Total
1	Precept	16/04/2025		Old Current Account		PRECEPT	Cumberland Council	E	10,500.00		10,500.00
2	Bank Interest	14/05/2025		Old Business Instant		Interest	The Cumberland Building S	E	50.21		50.21
3	Balance transfer	14/05/2025		Current Unity 177	VOID	Closing balance transfer	The Cumberland Building S	E			
4	Balance transfer	14/05/2025		Current Unity 177	VOID	Closing balance transfer	The Cumberland Building S	E			
5	Bank Interest	30/06/2025		Savings Unity 180		Interest	Unity Trust bank 180	Z	35.39		35.39
6	Bank Interest	30/09/2025		Savings Unity 180		Interest	Unity Trust bank 180	Z	129.12		129.12
7	Bank Interest	10/09/2025		Current Unity 177		Interest	The Cumberland Building S	Z	18.54		18.54
							Total		**10,733.26**		**10,733.26**

Walton Parish Council (Cumbria)

PAYMENTS LIST

Vouche	Code	Date	Minute	Bank	Cheque No	Description	Supplier	VAT Type	Net	VAT	Total
1	Clerk/RFO Salaries	06/04/2025		Old Current Account	000230	A. Dawes - outgoing clerk	Allan Dawes	X	613.00		613.00
2	Playground Maint/Repairs	06/04/2025		Old Current Account		Cumberland Council	Cumberland Council	S	58.50	11.70	70.20
3	Balance transfer	14/05/2025		Old Current Account	VOID	Closing balance transfer	Unity Trust Bank 177	E			
4	Balance transfer	14/05/2025		Old Business Instant	VOID	Closing balance transfer	Unity Trust Bank 177	E			
5	Clerk/RFO PAYE/NIC	23/04/2025		Old Current Account	Allan Dawes	HMRC	HMRC	X	117.80		117.80
6	Bank charge	01/04/2025		Current Unity 177		Bank charge	Unity Trust Bank 177	Z	6.00		6.00
7	Bank charge	30/04/2025		Current Unity 177		Bank charge	Unity Trust Bank 177	Z	6.00		6.00
8	Bank charge	31/05/2025		Current Unity 177		Bank charge	Unity Trust Bank 177	Z	6.00		6.00
9	Clerk/RFO Salaries	08/07/2025		Current Unity 177		Salary and Exps	Ian Blythe	Z	197.88		197.88
9	Clerk/RFO Expenses	08/07/2025		Current Unity 177		Salary and Exps	Ian Blythe	Z	20.70		20.70
9	WFH	08/07/2025		Current Unity 177		Salary and Exps	Ian Blythe	Z	26.00		26.00
10	Clerk/RFO Salaries	08/07/2025		Current Unity 177		Salary and Exps	Ian Blythe	Z	322.31		322.31
10	WFH	08/07/2025		Current Unity 177		Salary and Exps	Ian Blythe	Z	37.27		37.27
11	Insurance	11/06/2025		Current Unity 177		Insurance	Zurich Town and Parish Co	E	823.85		823.85
12	Grass Cutting	11/06/2025		Current Unity 177		Grass cutting	Green Team Garden Servic	Z	825.00		825.00
13	Grass Cutting	11/06/2025		Current Unity 177		Grass cutting	Green Team Garden Servic	Z	550.00		550.00
14	Scribe Accounts	11/06/2025		Current Unity 177		Scribe Accounts Package and s	Starboard Systems Limited	S	348.00	69.60	417.60
15	Scribe Accounts	11/06/2025		Current Unity 177		Scribe accounts	Starboard Systems Limited	S	24.00	4.80	28.80
16	Subscriptions CALC/NALC	11/06/2025		Current Unity 177		CALC	Cumbria Association of Loc	Z	172.43		172.43
17	Clerk/RFO Expenses	11/06/2025		Current Unity 177		SLCC Membership	Ian Blythe	Z	85.00		85.00
18	Clerk/RFO PAYE/NIC	11/06/2025		Current Unity 177		Income tax	HMRC	Z	80.40		80.40
19	Clerk/RFO PAYE/NIC	11/06/2025		Current Unity 177		Income tax	HMRC	Z	49.40		49.40
20	Bank charge	30/06/2025		Current Unity 177		Bank charge	Unity Trust Bank 177	Z	6.00		6.00
21	Newsletter	08/07/2025		Current Unity 177		Printing Parish newsletter	Lees Hill School	Z	11.63		11.63
22	Newsletter	08/07/2025		Current Unity 177		Printing Parish newsletter	Ivan Whetton	Z	26.17		26.17
23	Audit Fees	08/07/2025		Current Unity 177		A. Dawes - outgoing clerk	Allan Dawes	Z	67.06		67.06
24	Admin & Stationery	08/07/2025		Current Unity 177		Admin & Stationery	Ian Blythe	S	33.24	6.65	39.89
25	WFH	08/07/2025		Current Unity 177	VOID	Salary and Exps	Ian Blythe	Z			
26	Clerk/RFO Salaries	08/07/2025		Current Unity 177	VOID	Salary and Exps	Ian Blythe	Z			
27	Clerk/RFO Salaries	08/07/2025		Current Unity 177	VOID	Salary and Exps	Ian Blythe	Z			
28	Bank charge	30/06/2025		Current Unity 177	VOID	Bank charge	Unity Trust Bank 177	Z			
29	Clerk/RFO Expenses	08/07/2025		Current Unity 177		Salary and Exps	Ian Blythe	Z	30.60		30.60
30	Grass Cutting	08/07/2025		Current Unity 177		Grass cutting	Green Team Garden Servic	S	550.00	66.00	616.00
31	Village Hall Hire	08/07/2025		Current Unity 177		Hire of Village Hall	Walton Village Hall	Z	25.00		25.00

Walton Parish Council (Cumbria)

PAYMENTS LIST

Vouche	Code	Date	Minute	Bank	Cheque No	Description	Supplier	VAT Type	Net	VAT	Total
32	Training	08/07/2025		Current Unity 177		Training - SLCC	SLCC	S	120.00	24.00	144.00
33	Scribe Accounts	15/07/2025		Current Unity 177		Scribe accounts	Starboard Systems Limited	S	24.00	4.80	28.80
34	S.137	15/07/2025		Current Unity 177		Village Hall Mother & Toddler g	Walton Village Hall	Z	500.00		500.00
35	Payroll Services	29/07/2025		Current Unity 177		Payroll Services	DM Payroll Services Ltd	S	60.00	12.00	72.00
36	Payroll Services	29/07/2025		Current Unity 177	VOID	Payroll Services	DM Payroll Services Ltd	S			
37	Grass Cutting	29/07/2025		Current Unity 177		Grass cutting	Green Team Garden Servic	S	550.00	66.00	616.00
38	Bank charge	31/07/2025		Current Unity 177	VOID	Bank charge	Unity Trust Bank 177	Z			
39	Bank charge	31/07/2025		Current Unity 177		Bank charge	Unity Trust Bank 177	Z	6.00		6.00
40	Clerk/RFO Salaries	25/08/2025		Current Unity 177		Salary and Exps	Ian Blythe	Z	197.68		197.68
40	WFH	25/08/2025		Current Unity 177		Salary and Exps	Ian Blythe	Z	26.00		26.00
41	Clerk/RFO Salaries	25/08/2025		Current Unity 177		Salary and Exps	Ian Blythe	Z	234.19		234.19
41	WFH	25/08/2025		Current Unity 177		Salary and Exps	Ian Blythe	Z	26.00		26.00
41	Clerk/RFO Expenses	25/08/2025		Current Unity 177		Salary and Exps	Ian Blythe	Z	23.40		23.40
42	Clerk/RFO PAYE/NIC	25/08/2025		Current Unity 177		Income tax	HMRC	Z	49.60		49.60
43	Clerk/RFO PAYE/NIC	25/08/2025		Current Unity 177		Income tax	HMRC	Z	58.40		58.40
44	Clerk/RFO Expenses	25/08/2025		Current Unity 177		Clerk's Expenses	Ian Blythe	Z	14.00		14.00
45	Bank charge	31/08/2025		Current Unity 177		Bank charge	Unity Trust Bank 177	Z	6.00		6.00
46	Scribe Accounts	15/08/2025		Current Unity 177		Scribe accounts	Starboard Systems Limited	S	24.00	4.80	28.80
47	Grass Cutting	25/08/2025		Current Unity 177		Grass cutting	Green Team Garden Servic	S	550.00	110.00	660.00
48	Website & Data Protection	22/09/2025		Current Unity 177		Website domain fee	One.Com	S	96.87	19.37	116.24
49	Grass Cutting	22/09/2025		Current Unity 177		Grass cutting	Green Team Garden Servic	S	550.00	110.00	660.00
50	Scribe Accounts	15/09/2025		Current Unity 177		Scribe accounts	Starboard Systems Limited	S	24.00	4.80	28.80
51	Bank charge	30/09/2025		Current Unity 177		Bank charge	Unity Trust Bank 177	Z	6.00		6.00
							Total		**8,265.38**	**514.52**	**8,779.90**

Walton Parish Council (Cumbria)

Prepared by: _____ Date: _____

Name and Role (Clerk/RFO etc)

Approved by: _____ Date: _____

Name and Role (RFO/Chair of Finance etc)

	Bank Reconciliation at 31/10/2025			
	Cash in Hand 01/04/2025			20,810.83
	ADD			
	Receipts 01/04/2025 - 31/10/2025			10,733.26
				31,544.09
	SUBTRACT			
	Payments 01/04/2025 - 31/10/2025			10,217.45
A	**Cash in Hand 31/10/2025** (per Cash Book)			**21,326.64**
	Cash in hand per Bank Statements			
	Old Current Account	31/05/2025	0.00	
	Old Business Instant Access 472	31/05/2025	0.00	
	Savings Unity 180	31/10/2025	21,417.93	
	Current Unity 177	31/10/2025	1,311.46	
				22,729.39
	Less unpresented payments			1,402.75
				21,326.64
	Plus unpresented receipts			
B	**Adjusted Bank Balance**			**21,326.64**
	A = B Checks out OK			

Created by Scribe

Walton Parish Council (Cumbria)

RECEIPTS LIST

Vouche	Code	Date	Minute	Bank	Receipt No	Description	Supplier	VAT Type	Net	VAT	Total
1	Precept	16/04/2025		Old Current Account		PRECEPT	Cumberland Council	E	10,500.00		10,500.00
2	Bank Interest	14/05/2025		Old Business Instant		Interest	The Cumberland Building S	E	50.21		50.21
3	Balance transfer	14/05/2025		Current Unity 177	VOID	Closing balance transfer	The Cumberland Building S	E			
4	Balance transfer	14/05/2025		Current Unity 177	VOID	Closing balance transfer	The Cumberland Building S	E			
5	Bank Interest	30/06/2025		Savings Unity 180		Interest	Unity Trust bank 180	Z	35.39		35.39
6	Bank Interest	30/09/2025		Savings Unity 180		Interest	Unity Trust bank 180	Z	129.12		129.12
7	Bank Interest	10/09/2025		Current Unity 177		Interest	The Cumberland Building S	Z	18.54		18.54
							Total		**10,733.26**		**10,733.26**

Created by Scribe

Walton Parish Council (Cumbria)

PAYMENTS LIST

Vouche	Code	Date	Minute	Bank	Cheque No	Description	Supplier	VAT Type	Net	VAT	Total
1	Clerk/RFO Salaries	06/04/2025		Old Current Account	000230	A. Dawes - outgoing clerk	Allan Dawes	X	613.00		613.00
2	Playground Maint/Repairs	06/04/2025		Old Current Account		Cumberland Council	Cumberland Council	S	58.50	11.70	70.20
3	Balance transfer	14/05/2025		Old Current Account	VOID	Closing balance transfer	Unity Trust Bank 177	E			
4	Balance transfer	14/05/2025		Old Business Instant	VOID	Closing balance transfer	Unity Trust Bank 177	E			
5	Clerk/RFO PAYE/NIC	23/04/2025		Old Current Account	Allan Dawes	HMRC	HMRC	X	117.80		117.80
6	Bank charge	01/04/2025		Current Unity 177		Bank charge	Unity Trust Bank 177	Z	6.00		6.00
7	Bank charge	30/04/2025		Current Unity 177		Bank charge	Unity Trust Bank 177	Z	6.00		6.00
8	Bank charge	31/05/2025		Current Unity 177		Bank charge	Unity Trust Bank 177	Z	6.00		6.00
9	Clerk/RFO Salaries	08/07/2025		Current Unity 177		Salary and Exps	Ian Blythe	Z	197.88		197.88
9	Clerk/RFO Expenses	08/07/2025		Current Unity 177		Salary and Exps	Ian Blythe	Z	20.70		20.70
9	WFH	08/07/2025		Current Unity 177		Salary and Exps	Ian Blythe	Z	26.00		26.00
10	Clerk/RFO Salaries	08/07/2025		Current Unity 177		Salary and Exps	Ian Blythe	Z	322.31		322.31
10	WFH	08/07/2025		Current Unity 177		Salary and Exps	Ian Blythe	Z	37.27		37.27
11	Insurance	11/06/2025		Current Unity 177		Insurance	Zurich Town and Parish Co	E	823.85		823.85
12	Grass Cutting	11/06/2025		Current Unity 177		Grass cutting	Green Team Garden Servic	Z	825.00		825.00
13	Grass Cutting	11/06/2025		Current Unity 177		Grass cutting	Green Team Garden Servic	Z	550.00		550.00
14	Scribe Accounts	11/06/2025		Current Unity 177		Scribe Accounts Package and s	Starboard Systems Limited	S	348.00	69.60	417.60
15	Scribe Accounts	11/06/2025		Current Unity 177		Scribe accounts	Starboard Systems Limited	S	24.00	4.80	28.80
16	Subscriptions CALC/NALC	11/06/2025		Current Unity 177		CALC	Cumbria Association of Loc	Z	172.43		172.43
17	Clerk/RFO Expenses	11/06/2025		Current Unity 177		SLCC Membership	Ian Blythe	Z	85.00		85.00
18	Clerk/RFO PAYE/NIC	11/06/2025		Current Unity 177		Income tax	HMRC	Z	80.40		80.40
19	Clerk/RFO PAYE/NIC	11/06/2025		Current Unity 177		Income tax	HMRC	Z	49.40		49.40
20	Bank charge	30/06/2025		Current Unity 177		Bank charge	Unity Trust Bank 177	Z	6.00		6.00
21	Newsletter	08/07/2025		Current Unity 177		Printing Parish newsletter	Lees Hill School	Z	11.63		11.63
22	Newsletter	08/07/2025		Current Unity 177		Printing Parish newsletter	Ivan Whetton	Z	26.17		26.17
23	Audit Fees	08/07/2025		Current Unity 177		A. Dawes - outgoing clerk	Allan Dawes	Z	67.06		67.06
24	Admin & Stationery	08/07/2025		Current Unity 177		Admin & Stationery	Ian Blythe	S	33.24	6.65	39.89
25	WFH	08/07/2025		Current Unity 177	VOID	Salary and Exps	Ian Blythe	Z			
26	Clerk/RFO Salaries	08/07/2025		Current Unity 177	VOID	Salary and Exps	Ian Blythe	Z			
27	Clerk/RFO Salaries	08/07/2025		Current Unity 177	VOID	Salary and Exps	Ian Blythe	Z			
28	Bank charge	30/06/2025		Current Unity 177	VOID	Bank charge	Unity Trust Bank 177	Z			
29	Clerk/RFO Expenses	08/07/2025		Current Unity 177		Salary and Exps	Ian Blythe	Z	30.60		30.60
30	Grass Cutting	08/07/2025		Current Unity 177		Grass cutting	Green Team Garden Servic	S	550.00	66.00	616.00
31	Village Hall Hire	08/07/2025		Current Unity 177		Hire of Village Hall	Walton Village Hall	Z	25.00		25.00

Walton Parish Council (Cumbria)

PAYMENTS LIST

Vouche	Code	Date	Minute	Bank	Cheque No	Description	Supplier	VAT Type	Net	VAT	Total
32	Training	08/07/2025		Current Unity 177		Training - SLCC	SLCC	S	120.00	24.00	144.00
33	Scribe Accounts	15/07/2025		Current Unity 177		Scribe accounts	Starboard Systems Limited	S	24.00	4.80	28.80
34	S.137	15/07/2025		Current Unity 177		Village Hall Mother & Toddler g	Walton Village Hall	Z	500.00		500.00
35	Payroll Services	29/07/2025		Current Unity 177		Payroll Services	DM Payroll Services Ltd	S	60.00	12.00	72.00
36	Payroll Services	29/07/2025		Current Unity 177	VOID	Payroll Services	DM Payroll Services Ltd	S			
37	Grass Cutting	29/07/2025		Current Unity 177		Grass cutting	Green Team Garden Servic	S	550.00	66.00	616.00
38	Bank charge	31/07/2025		Current Unity 177	VOID	Bank charge	Unity Trust Bank 177	Z			
39	Bank charge	31/07/2025		Current Unity 177		Bank charge	Unity Trust Bank 177	Z	6.00		6.00
40	Clerk/RFO Salaries	25/08/2025		Current Unity 177		Salary and Exps	Ian Blythe	Z	197.68		197.68
40	WFH	25/08/2025		Current Unity 177		Salary and Exps	Ian Blythe	Z	26.00		26.00
41	Clerk/RFO Salaries	25/08/2025		Current Unity 177		Salary and Exps	Ian Blythe	Z	234.19		234.19
41	Clerk/RFO Expenses	25/08/2025		Current Unity 177		Salary and Exps	Ian Blythe	Z	23.40		23.40
41	WFH	25/08/2025		Current Unity 177		Salary and Exps	Ian Blythe	Z	26.00		26.00
42	Clerk/RFO PAYE/NIC	25/08/2025		Current Unity 177		Income tax	HMRC	Z	49.60		49.60
43	Clerk/RFO PAYE/NIC	25/08/2025		Current Unity 177		Income tax	HMRC	Z	58.40		58.40
44	Clerk/RFO Expenses	25/08/2025		Current Unity 177		Clerk's Expenses	Ian Blythe	Z	14.00		14.00
45	Bank charge	31/08/2025		Current Unity 177		Bank charge	Unity Trust Bank 177	Z	6.00		6.00
46	Scribe Accounts	15/08/2025		Current Unity 177		Scribe accounts	Starboard Systems Limited	S	24.00	4.80	28.80
47	Grass Cutting	25/08/2025		Current Unity 177		Grass cutting	Green Team Garden Servic	S	550.00	110.00	660.00
48	Website & Data Protection	22/09/2025		Current Unity 177		Website domain fee	One.Com	S	96.87	19.37	116.24
49	Grass Cutting	22/09/2025		Current Unity 177		Grass cutting	Green Team Garden Servic	S	550.00	110.00	660.00
50	Scribe Accounts	15/09/2025		Current Unity 177		Scribe accounts	Starboard Systems Limited	S	24.00	4.80	28.80
51	Bank charge	30/09/2025		Current Unity 177		Bank charge	Unity Trust Bank 177	Z	6.00		6.00
52	Village Hall Hire	31/10/2025		Current Unity 177		Hire of Village Hall	Walton Village Hall	Z	25.00		25.00
53	Grass Cutting	31/10/2025		Current Unity 177		Grass cutting	Green Team Garden Servic	S	275.00	55.00	330.00
54	Clerk/RFO Salaries	31/10/2025		Current Unity 177		Salary and Exps	Ian Blythe	Z	204.13		204.13
54	WFH	31/10/2025		Current Unity 177		Salary and Exps	Ian Blythe	Z	26.00		26.00
55	Clerk/RFO Salaries	31/10/2025		Current Unity 177		Salary and Exps	Ian Blythe	Z	204.33		204.33
55	WFH	31/10/2025		Current Unity 177		Salary and Exps	Ian Blythe	Z	26.00		26.00
56	Clerk/RFO PAYE/NIC	31/10/2025		Current Unity 177		Income tax	HMRC	Z	51.20		51.20
57	Clerk/RFO PAYE/NIC	31/10/2025		Current Unity 177		Income tax	HMRC	Z	51.00		51.00
58	Miscellaneous Repairs	31/10/2025		Current Unity 177		Noticeboard repair	Cllr. Brian Hogg	S	9.74	1.95	11.69
59	Clerk/RFO Expenses	31/10/2025		Current Unity 177		Clerk's Expenses	Ian Blythe	Z	23.40		23.40
60	Bank charge	31/10/2025		Current Unity 177		Bank charge	Unity Trust Bank 177	Z	6.00		6.00
61	Scribe Accounts	15/10/2025		Current Unity 177		Scribe accounts	Starboard Systems Limited	S	24.00	4.80	28.80

Walton Parish Council (Cumbria)

PAYMENTS LIST

Vouche	Code	Date	Minute	Bank	Cheque No	Description	Supplier	VAT Type	Net	VAT	Total
62	Trees	31/10/2025		Current Unity 177		Tree maintenance	James England - GIS Soluti	Z	450.00		450.00
								Total	**9,641.18**	**576.27**	**10,217.45**

Your Account Statement

unity trust bank
For Businesses. For Communities. **For Good.**

Unity Trust Bank plc
PO Box 7193
Planetary Road
Willenhall
WV1 9DG

Mr Ian Blythe
4 The Dell
Brampton Cumbria
CA8 1AQ

Date: 31/10/2025

Account Name: Walton Parish Council

Swift Code (BIC): [redacted]
IBAN Number: [redacted]

Sort Code: [redacted]
Account Number: [redacted]177

Your arranged overdraft limit is £0.00

Go Paperless! Receive your statements online and we'll notify you by SMS or email when they're available to view. Simply log into Your Online Banking and update your statement preferences or give us a call on 0345 140 1000



For eligible organisations, your deposits held with Unity Trust Bank are protected up to £85,000 under the Financial Services Compensation Scheme (FSCS). For more information about eligibility and compensation provided by the FSCS, please visit: **FSCS.org.uk** or refer to our FSCS Information Sheet and Exclusions List at **unity.co.uk/fscs**

Contact Us

Call us: **0345 140 1000**
Email us: **us@unity.co.uk**
Visit us: **unity.co.uk**

Your Current T1 account transactions:					
Date	**Type**	**Details**	**Payments Out**	**Payments In**	**Balance**
30/09/2025		Balance brought forward	£0.00	£0.00	£1,346.26
15/10/2025	Standing Order	S/O to: Scribe Accounts	VN 61 £28.80	£0.00	£1,317.46
31/10/2025	Fee	Service Charge	VN 60 £6.00	£0.00	£1,311.46

Statement number 014

For Businesses.
For Communities.
For Good.

Unity Trust Bank plc is authorised by the Prudential Regulation Authority and regulated by the Financial Conduct Authority and the Prudential Regulation Authority.
Unity Trust Bank is entered in the Financial Services Register under number 204570.
Registered Office: Four Brindleyplace, Birmingham, B1 2JB.
Registered in England and Wales no. 1713124.
Calls may be monitored and recorded for training, quality and security purposes.
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INVESTORS IN PEOPLE We invest in people Gold

Your Account Statement

unity trust bank

For Businesses. For Communities. **For Good.**

Unity Trust Bank plc
PO Box 7193
Planetary Road
Willenhall
WV1 9DG

Mr Ian Blythe
4 The Dell
Brampton Cumbria
CA8 1AQ

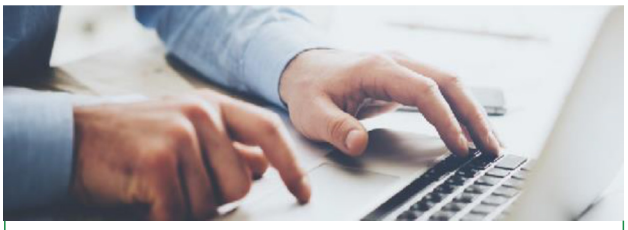
Date: 31/10/2025

Account Name: Walton Parish Council

Swift Code (BIC): [redacted]
IBAN Number: [redacted]

Sort Code: [redacted]
Account Number: [redacted]180

Go Paperless! Receive your statements online and we'll notify you by SMS or email when they're available to view. Simply log into Your Online Banking and update your statement preferences or give us a call on 0345 140 1000



For eligible organisations, your deposits held with Unity Trust Bank are protected up to £85,000 under the Financial Services Compensation Scheme (FSCS). For more information about eligibility and compensation provided by the FSCS, please visit: **FSCS.org.uk** or refer to our FSCS Information Sheet and Exclusions List at **unity.co.uk/fscs**

Contact Us

Call us: **0345 140 1000**
Email us: **us@unity.co.uk**
Visit us: **unity.co.uk**

Your Instant Access account transactions:					
Date	**Type**	**Details**	**Payments Out**	**Payments In**	**Balance**
30/09/2025		Balance brought forward	£0.00	£0.00	£21,417.93

Statement number 014

For Businesses.
For Communities.
For Good.

Unity Trust Bank plc is authorised by the Prudential Regulation Authority and regulated by the Financial Conduct Authority and the Prudential Regulation Authority.
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Registered Office: Four Brindleyplace, Birmingham, B1 2JB.
Registered in England and Wales no. 1713124.
Calls may be monitored and recorded for training, quality and security purposes.
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Walton Parish Council (Cumbria)

PAYMENTS (AWAITING AUTHORISATION) LIST

Vouche	Code	Date	Minute	Bank	Cheque No	Description	Supplier	VAT Type	Net	VAT	Total
52	Village Hall Hire	31/10/2025		Current Unity 177		Hire of Village Hall	Walton Village Hall	Z	25.00		25.00
53	Grass Cutting	31/10/2025		Current Unity 177		Grass cutting	Green Team Garden Servic	S	275.00	55.00	330.00
54	Clerk/RFO Salaries	31/10/2025		Current Unity 177		Salary and Exps	Ian Blythe	Z	204.13		204.13
54	WFH	31/10/2025		Current Unity 177		Salary and Exps	Ian Blythe	Z	26.00		26.00
55	Clerk/RFO Salaries	31/10/2025		Current Unity 177		Salary and Exps	Ian Blythe	Z	204.33		204.33
55	WFH	31/10/2025		Current Unity 177		Salary and Exps	Ian Blythe	Z	26.00		26.00
56	Clerk/RFO PAYE/NIC	31/10/2025		Current Unity 177		Income tax	HMRC	Z	51.20		51.20
57	Clerk/RFO PAYE/NIC	31/10/2025		Current Unity 177		Income tax	HMRC	Z	51.00		51.00
58	Miscellaneous Repairs	31/10/2025		Current Unity 177		Noticeboard repair	Cllr. Brian Hogg	S	9.74	1.95	11.69
59	Clerk/RFO Expenses	31/10/2025		Current Unity 177		Clerk's Expenses	Ian Blythe	Z	23.40		23.40
62	Trees	31/10/2025		Current Unity 177		Tree maintenance	James England - GIS Soluti	Z	450.00		450.00
								Total	**1,345.80**	**56.95**	**1,402.75**

Prepared by: _____ Date: _____

Name and Role

Approved by: _____ Date: _____

Name and Role

Approved by: _____ Date: _____

Name and Role

one.com

One.com - Postal Address
85 Tottenham Ct Rd
London W1T 4TQ, UK
www.one.com
sales@one.com
VAT no. GB365160602

Walton Parish Council
The PC Clerk, Hill Crest, Canon Field
Roadhead
CA6 6NB Carlisle
United Kingdom
Att: Allan Dawes

Order no. 6784491

Invoice no. 42035894

Due date: Oct 7, 2025

Invoice date: Sep 7, 2025

Reference: waltonparish.co.uk

Period: Nov 6, 2025 - Nov 5, 2026

Product description:		**Amount in GBP:**
Hosting plan: Beginner - 12 months	GBP	83.88
Annual domain fee - renewal (.co.uk)	GBP	12.99
+20% VAT	GBP	19.37
Total invoice amount in GBP:	GBP	**116.24**

If you have any billing questions, please contact us by email at sales@one.com | For terms and conditions regarding your subscription please visit the following internet address https://www.one.com/en/legal/terms

In case you do not want to renew your web space, it is important that you cancel your web space before Oct 7, 2025. For further information, please refer to this address: https://help.one.com/hc/en-us/articles/115005587909

If your account is passed to a Debt Recovery Agency then further charges will be incurred and payable by you.

Make sure to pay the total amount before 10/7/25.

Pay now:

1. To pay, go to https://www.one.com/pay.do?ocode=vncinenkmuhnclankwbp
2. Select your preferred payment method and approve.

To pay via bank transfer, you can use the following details:

Danske Bank London
Sort code: 30-12-81
Account number: 22035126
Reference: 42035894, waltonparish.co.uk

INVOICE

Green Team Garden Services
2 Lonsdale Terrace
Carlisle, Cumbria CA4 0AY
VAT Registration No. 480467671

greenteamgs@yahoo.com
+447769696879

Bill to
Walton Parish Council
4 The Dell
Talkin
Brampton
CA8 1AQ

Ship to
Walton Parish Council
4 The Dell
Talkin
Brampton
CA8 1AQ

Invoice details
Invoice no.: 00000011--
Terms: Net 15
Invoice date: 20/09/2025
Due date: 05/10/2025

#	Product or service	Description	Qty	Rate	Amount	VAT
1.	**Services**	03/09/2025 - Parish grass cutting contract	1	£275.00	£275.00	20.0% S
2.	**Services**	18/09/2025 - Parish grass cutting contract	1	£275.00	£275.00	20.0% S

Bank Name - Virgin Money (Business Account)
Sort Code - 82-11-07
Account Number - 90160582

Subtotal	£550.00
VAT @ 20% on £550.00	£110.00
Total	**£660.00**

INVOICE

Walton Village Hall & Reading Room Management Committee
Walton
Brampton
CA8 2DJ

DATE: 28TH SEPTEMBER 2025
INVOICE: INV101023

TO Clerk
Walton Parish Council
Walton
Brampton

DESCRIPTION	HIRE CHARGE
Hire of Walton Village Hall	
8th July 2025 2 hours @£5 per hour	£10.00
29th July 2025 1 hour @ £5 per hour	£5.00
2nd September 2025 2 hours @ £5 per hour	£10.00
TOTAL	£25.00

Please make all cheques payable to Walton Village Hall & Reading Room Management Committee

BACs payments: Sort Code 16 52 21

Account Number 32463855

PLEASE USE THE INVOICE NUMBER AS A REFERENCE FOR ALL PAYMENTS

Thank you for your business

Registered Charity No 1132531

Cllr. BRIAN HOGG

SCREWFIX

Units 6 and 7 Grearshill Road
Kingstown Industrial Estate
Carlisle
CA3 0ET

Opening Hours
Mon - Fri 7am - 8pm
Sat 7am - 6pm
Sun 9am - 4pm

Invoice Number A22274075704

Date 08/07/2025

Order Details

Goods collected today

			VAT %
6637P	Smit. & Locke Camlock 30mm Pack of 2	11.69	(20%)

Total 11.69

Payment Details

Payment Methods
Credit Card (****3516) 11.69

VAT Breakdown

Rate	Gross	Net	VAT
VAT @ 20%	11.69	9.74	1.95

Collection No: 850

Screwfix Direct Ltd Reg Office: Trade House Mead Avenue Yeovil BA22 8RT
Reg. No. 3006378 Registered in England Vat No: 232 5555 75
Telephone: 03330 112 112 24 hours a day, 7 days a week Online: www.screwfix.com

SCREWFIX

Road
te

Opening Hours
Mon - Fri 7am - 8pm
Sat 7am - 6pm
Sun 9am - 4pm

A22274075704

08/07/2025

Details

VAT %
c 30mm Pack of 2 11.69 (20%)

Total 11.69

nt Details

11.69

Breakdown

ross	Net	VAT
1.69	9.74	1.95

tion No: 850

Screwfix Direct Ltd Reg Office: Trade House Mead Avenue Yeovil BA22 8RT
Reg. No. 3006378 Registered in England Vat No: 232 5555 75
Telephone: 03330 112 112 24 hours a day, 7 days a week Online: www.screwfix.com

INVOICE

Green Team Garden Services
2 Lonsdale Terrace
Carlisle, Cumbria CA4 0AY
VAT Registration No. 480467671

greenteamgs@yahoo.com
+447769696879

Bill to
Walton Parish Council
4 The Dell
Talkin
Brampton
CA8 1AQ

Ship to
Walton Parish Council
4 The Dell
Talkin
Brampton
CA8 1AQ

Invoice details
Invoice no.: 00000102--
Terms: Net 15
Invoice date: 08/10/2025
Due date: 23/10/2025

#	Product or service	Description	Qty	Rate	Amount	VAT
1.	**Services**	08/10/2025 - Walton Parish Council grass cutting	1	£275.00	£275.00	20.0% S

Bank Name - Virgin Money (Business Account)
Sort Code - 82-11-07
Account Number - 90160582

Subtotal	£275.00
VAT @ 20% on £275.00	£55.00
Total	**£330.00**

Ian Blythe

Payslip for Month Ending 30 Sept 2025

EMPLOYEE DETAILS

Works number	2
Tax code	[redacted]
National Insurance number	[redacted]
National Insurance table	C

ADDITIONS

Monthly pay	£255.33
Working From Home allowance	£26.00
Total	***£281.33***

DEDUCTIONS

Tax	£51.20
National Insurance	£0.00
Total	***£51.20***

THIS PAY PERIOD

Taxable gross pay	£255.33
Net pay	£204.13

YEAR TO DATE

Taxable gross pay	£1,445.19
Tax	£289.00
Employee National Insurance	£0.00
Employer National Insurance	£0.00

PAYMENT

£230.13

Paid on 15/09/2025

Walton Parish Council · [redacted]

Ian Blythe

Payslip for Month Ending 31 Oct 2025

EMPLOYEE DETAILS

Works number	2
Tax code	[redacted]
National Insurance number	[redacted]
National Insurance table	C

ADDITIONS

Monthly pay	£255.33
Working From Home allowance	£26.00
Total	***£281.33***

DEDUCTIONS

Tax	£51.00
National Insurance	£0.00
Total	***£51.00***

THIS PAY PERIOD

Taxable gross pay	£255.33
Net pay	£204.33

YEAR TO DATE

Taxable gross pay	£1,700.52
Tax	£340.00
Employee National Insurance	£0.00
Employer National Insurance	£0.00

PAYMENT

£230.33

Paid on 15/10/2025

Walton Parish Council · PAYE [redacted]

P30 Walton Parish Council
Month 6 (Ending 05/10/2025)

Employer

PAYE reference	[redacted]322
Accounts Office reference	[redacted]8470

Income Tax

Gross tax	£51.20
Received from HMRC to refund tax	£0.00
CIS deductions suffered	£0.00
Gross Student + Postgraduate Loan deductions	£0.00
NET INCOME TAX (1)	***£51.20***

National Insurance Contributions

Employee National Insurance contributions	£0.00
Employer National Insurance contributions	£0.00
Statutory Maternity Pay recovered	£0.00
Statutory Maternity Pay NIC compensation	£0.00
Statutory Paternity Pay recovered	£0.00
Statutory Paternity Pay NIC compensation	£0.00
Statutory Adoption Pay recovered	£0.00
Statutory Adoption Pay NIC compensation	£0.00
Statutory Shared Parental Pay recovered	£0.00
Statutory Shared Parental Pay NIC compensation	£0.00
Statutory Parental Bereavement Pay recovered	£0.00
Statutory Parental Bereavement Pay NIC compensation	£0.00
Statutory Neonatal Care Pay recovered	£0.00
Statutory Neonatal Care Pay NIC compensation	£0.00
Received from HMRC to pay Statutory Pay	£0.00
Employment Allowance claim	£0.00
Apprenticeship levy	£0.00
NET NATIONAL INSURANCE CONTRIBUTIONS (2)	***£0.00***

Year to Date

Amount due in previous periods	£237.80
Amount paid in previous periods	£0.00
Adjustment	£0.00
SHORTFALL (3)	***£0.00***

Total amount due (1 + 2 + 3) **£51.20**

Payment should reach HMRC by 22/10/2025. Pay account name HMRC Cumbernauld, account number 12001039, sort code 08-32-10, with reference 120PC002884702606.

P30 Walton Parish Council
Month 7 (Ending 05/11/2025)

Employer	PAYE reference	120/ZA56322
	Accounts Office reference	120PC00288470
Income Tax	Gross tax	£51.00
	Received from HMRC to refund tax	£0.00
	Gross Student + Postgraduate Loan deductions	£0.00
	Gross CIS deductions	£0.00
	CIS deductions suffered	£0.00
	NET INCOME TAX (1)	***£51.00***
National Insurance Contributions	Employee National Insurance contributions	£0.00
	Employer National Insurance contributions	£0.00
	Statutory Maternity Pay recovered + NIC compensation	£0.00
	Statutory Paternity Pay recovered + NIC compensation	£0.00
	Statutory Adoption Pay recovered + NIC compensation	£0.00
	Statutory Shared Parental Pay recovered + NIC compensation	£0.00
	Statutory Parental Bereavement Pay recovered + NIC compensation	£0.00
	Statutory Neonatal Care Pay recovered + NIC compensation	£0.00
	Received from HMRC to pay Statutory Pay	£0.00
	Employment Allowance claim	£0.00
	Apprenticeship levy	£0.00
	NET NATIONAL INSURANCE CONTRIBUTIONS (2)	***£0.00***
Year to Date	Amount due in previous periods	£289.00
	Amount paid in previous periods	£0.00
	Adjustment	£0.00
	SHORTFALL (3)	***£0.00***

Total amount due (1 + 2 + 3) **£51.00**

Payment should reach HMRC by 22/11/2025. Pay account name HMRC Cumbernauld, account number 12001039, sort code 08-32-10, with reference 120PC002884702607. For more payment methods, see www.gov.uk/pay-paye-tax.

Clerk's travel expenses - Period ending 11 Nov 2025					
Date	**Journey**	**Reason**	**Mileage**	**Rate**	**Total**
02/09/2025	Home to Walton return	PC mtg	12	£ 0 45	£ 5 40
07/10/2025	Home to Walton return	Planning & Finance mtg	12	£ 0 45	£ 5 40
02/11/2025	Home/Nikki's Hill/Walton return	Agenda Noticeboard	16	£ 0 45	£ 7 20
11/11/2025	Home to Walton return	PC mtg	12	£ 0 45	£ 5 40
				Total	**£23 40**

From: GIS Solutions
385 London Road
Carlisle
Cumbria
CA1 3HA
United Kingdom

INVOICE

James England
GIS Solutions
www.gis-solutions.co.uk

Issue Date	05/11/2025
Invoice No.	001916
Due Date	05/12/2025
Purchase Ref.	Walton Parish Council
Email	james@england.ac
Phone	07831 241771

To: Walton Parish Council (Cumbria)
4 The Dell Talkin
Brampton
CA8 1AQ
United Kingdom

Item	Description	Unit Cost	Qty	Total
1	Tree Safety Survey - For Land owned by Walton Parish Council based on the plan provided.	450.00	1	450.00

If paying by bank transfer please use the following details:
Account Name: MR J E ENGLAND
Bank Name: NATIONWIDE
Account Number: 27348929
Bank Sort Code: 070116

Please make cheques payable to: James England

Sub Total:	450.00
Total:	450.00
Amount Paid:	0.00
Balance Due (GBP):	**450.00**

Payment is due 30 days from date of invoice.

Thank you for your business.

www.gis-solutions.co.uk

WALTON PARISH COUNCIL

Parish Clerk: Ian Blythe, 4 The Dell, Talkin, Brampton. CA8 1AQ
Tel: 07545086857 Email: clerk@waltonparish.co.uk www.waltonparish.co.uk

Budget planning for 2026/27

Overview:
Expenditure has exceeded income by £2430 and £1341 for the financial years 2023/24 and 2024/25 respectively. The budget approved for 2025/26 forecast an overspend of £307 however the outturn for 2025/26 now forecasts an overspend of £2795.
This in-year overspend is chiefly the result of,

- underestimating the cost of Grass Cutting contract (£700)
- an unplanned award of a S.137 Grant to the Mother and Toddlers Group (£500)
- one off on-board cost to Scribe accounts (£600)
- Predicted income not received (£800)

The 2025/26 year-end bank balance of £19026.39 has been calculated using the balances at the end of September (total £22764.19) and deducting anticipated expenditure for the remainder of the financial year (£3737.80)

Notes on expenditure:
Staff costs:
Of the outgoings the largest is the cost of employing the Clerk. The forecast outturn for 2025/26 is £4688.00. Previous budgets in 2023/24 and 2024/25 have separated staff funding between 2 budget heads,

- ' Research and Development of Community Projects' and,
- 'Salaries'.

These provide a total budgeted staffing expenditure for 2025/26 of £4400.00 which compares favourably with the forecast outturn in 2025/26.
The projected budget for staff and employer costs in 2026/27 is £4828.00 which includes a guesstimate uplift of 3% for unknown cost of living rises and any changes to NI.

Grass cutting:
This is a contracted cost with an anticipated outturn of £4420. The contract runs until October 2026. Councillors will want to wait until the new contract is agreed before setting the precept for 2027/28, however for planning purposes increases have been included in the spreadsheet for future years.

Training:
All councillors and the Clerk are eligible for training.

Scribe accounting:
An initial 'on-boarding' cost does not reoccur in future years hence the reduction shown.

Forecast Outturn:
The budget forecast for 2026/27 based on a 5% increase in Precept results in a deficit of £2089.00: a reduction on the forecast deficit for 2025/26. (£2795). But this could be further reduced if the Precept for 2026/27 is increased.

Notes on income:

The only real number to adjust in the income section is the precept. Bank interest is included but is variable in the current economic circumstances. A 'Wayleave' has been shown previously but I am unaware of details – can Councillors advise?
I have also included an amount for re-claimed VAT which has not been included previously.

Reserves:
The Council currently has reserves that are above the 1 year suggested maximum in the SAPPP guide*. However this is when the £10k Legacy is included in the calculation.
The Council may wish to earmark this legacy fund for future maintenance projects involving the Play Area, Trees, Noticeboards, and Benches. If this is the case and the £10k Legacy is ringfenced then the amended reserves of £6938 in 2026/27 would fall to just over 6 months coverage. This assumes that the precept is increased as per Scenario A.
Whilst this is reasonable it must be noted that unless there is a realistic/significant increase to the precept in future years it will not keep pace with planned expenditure. If the precept is not increased then expenditure must be reduced and the only area where a significant saving can be made is in grass cutting and having less 'cuts' per year.

Ian Blythe
Clerk/RO
November 2025

*The Smaller Authorities' Proper Practices Panel (SAPPP), formally the Joint Panel on Accountability and Governance (JPAG)

Scenarios of 5%, 10% and 25% increase of Precept and the **estimated** impact on Band D equivalent Council Tax			
	Precept	Tax Base	Band D Equiv.
2025/26	10500	111.8	£ 93.92
2026/27			
5%	10550	111.8	£ 94.36
10%	11100	111.8	£ 99.28
25%	12639	111.8	£ 113.05

FORECAST OUTTURN 2025/26

WALTON PARISH COUNCIL

Previously approved by Parish Council

	2023/2024 Budget	2023/2024 Forecast	2024/2025 F/Cast	2025/2026 Budget		2026/2027 Plan	2025/26 Outturn
INCOME							
Precept % increase	3.75%	3.75%		5.24%			
Precept	£9,100.00	£9,100.00	£9,550.00	£10,050.00	5.24%	£10,500.00	£ 10,050.00
Insurance contribution	£450.00	£676.71	£304.37	£318.71	4.71%	£335.95	
VAT Received	£520.00	£470.12	£21.93	£0.00		£0.00	
Wayleave	£100.00	£102.21	£102.21	£105.00		£110.00	?
Bank Interest	£25.00	£0.00	£400.00	£420.00	5.00%	£450.00	£ 130.00
Total Income	£10,195.00	£10,349.04	**£10,378.51**	**£10,893.71**		**£11,395.95**	**£ 10,180.00**
EXPENDITURE							
Clerk/RFO Salaries	£2,250.00	£2,875.00	£3,000.00	£3,150.00	5.00%	£3,300.00	£ 4,688.00
PAYE/NIC							
Expenses							
WFH							
Total Staff Costs							
Clerk/RFO Salaries and expenses 2023 2024			£472.88	£0.00		£0.00	
Research and Development of Community Projects	£0.00	£0.00	£1,200.00	£1,250.00	4.17%	£1,300.00	
Grass cutting	£4,000.00	£3,620.00	£3,760.00	£3,760.00	0.00%	£3,760.00	£ 4,420.00
Admin & Stationery	£210.00	£400.00	£500.00	£525.00	5.00%	£550.00	£ 125.00
Audit fee	£50.00	£50.00	£50.00	£50.00		£50.00	£ 68.00
Insurance	£1,350.00	£1,849.78	£883.39	£925.00	4.71%	£975.00	£ 825.00
Miscellaneous repairs	£250.00	£259.80	£250.00	£260.00	4.00%	£270.00	
Newsletter	£150.00	£150.00	£150.00	£155.00	3.33%	£160.00	
Playground Maintenance / Repairs	£2,360.34	£2,010.34	£300.00	£300.00		£300.00	£ 60.00
Trees	£300.00	£0.00	£500.00	£300.00		£300.00	£ 450.00
Village Hall Hire	£75.00	£75.00	£168.00	£80.00		£80.00	£ 120.00
Subscriptions CALC/NALC	£200.00	£224.32	£167.32	£172.73	3.23%	£180.00	£ 175.00
Subscriptions SLCC			£31.11	£33.00	6.08%	£35.00	£ 33.00
Training	£120.00	£120.00	£120.00	£125.00	4.17%	£130.00	£ 125.00
Assets		£152.69	£30.08	£0.00		£0.00	
VAT	£520.00	£885.45	£21.93	£0.00		£0.00	
Website & Data protection	£90.00	£106.87	£115.00	£115.00		£115.00	£ 120.00
Bank charges							£ 72.00
Scribe Accounts							£ 1,050.00
S. 137							£ 500.00
Payroll Services							£ 144.00
Total Expenditure	£11,925.34	£12,779.25	**£11,719.71**	**£11,200.73**		**£11,505.00**	**£ 12,975.00**
Surplus/(Deficit)	-£1,730.34	-£2,430.21	**-£1,341.20**	**-£307.02**		**-£109.05**	**£ (2,795.00)**
Estimated Closing Balances							
- Deposit & Current A/cs	£15,000.00	£21,000.00		£21,000.00		£20,890.95	£ 19,027.00
Reserves							
Benches	£250.00	£250.00		£250.00		£250.00	
Trees	£300.00	£600.00		£600.00		£900.00	
Legacy	£0.00	£10,000.00		£10,000.00		£10,000.00	£ 10,000.00
General				£10,150.00		£9,740.95	£ 9,027.00
	£15,000.00	£21,000.00		£21,000.00		£20,890.95	£ 19,027.00
Coverage of costs in months	0.00	0.00		10.87		10.16	8.35

WALTON PARISH COUNCIL 2026/27 BUDGET					
SCENARIO A <5% INCREASE	2025/26 Forecast Outturn	2026/27 Budget	Future planning		
			5% 2027/28	4% 2028/29	3% 2029/30
INCOME					
Precept % increase		4 98%			
Precept	£10 050 00	£ 10 550 00	£11 078 00	£11 521 00	£11 867 00
Insurance contribution					
VAT Received		£ 425 00	£ 445 00	£ 463 00	£ 477 00
Wayleave					
Bank Interest	£ 130 00	£ 180 00	£ 180 00	£ 187 00	£ 193 00
Total Income	£10 180 00	£ 11 155 00	£11 703 00	£12 171 00	£12 537 00
EXPENDITURE					
Clerk/RFO Salaries	£ 4 688 00	£ 3 322 00	£ 3 488 00	£ 3 627 00	£ 3 735 00
PAYE/NIC		£ 893 00	£ 937 00	£ 974 00	£ 1 003 00
Expenses		£ 315 00	£ 330 00	£ 343 00	£ 353 00
WFH		£ 298 00	£ 313 00	£ 326 00	£ 336 00
Total Staff Costs		£ 4 828 00	£ 5 068 00	£ 5 270 00	£ 5 427 00
Clerk/RFO Salaries and expenses 2023 2024					
Research and Development of Community Projects					
Grass cutting	£ 4 420 00	£ 4 620 00	£ 4 851 00	£ 5 045 00	£ 5 196 00
Admin & Stationery	£ 125 00	£ 125 00	£ 131 00	£ 136 00	£ 140 00
Audit fee	£ 68 00	£ 150 00	£ 158 00	£ 164 00	£ 169 00
Insurance	£ 825 00	£ 825 00	£ 866 00	£ 900 00	£ 927 00
Miscellaneous repairs					
Newsletter					
Playground Maintenance / Repairs	£ 60 00	£ 60 00	£ 63 00	£ 66 00	£ 68 00
Trees	£ 450 00	£ 450 00	£ 473 00	£ 492 00	£ 507 00
Village Hall Hire	£ 120 00	£ 120 00	£ 126 00	£ 131 00	£ 135 00
Subscriptions CALC/NALC	£ 175 00	£ 175 00	£ 184 00	£ 191 00	£ 197 00
Subscriptions SLCC	£ 33 00	£ 35 00	£ 37 00	£ 38 00	£ 39 00
Training	£ 125 00	£ 600 00	£ 125 00	£ 130 00	£ 134 00
Assets					
VAT					
Website & Data protection	£ 120 00	£ 120 00	£ 126 00	£ 131 00	£ 135 00
Bank charges	£ 72 00	£ 72 00	£ 76 00	£ 80 00	£ 83 00
Scribe Accounts	£ 1 050 00	£ 420 00	£ 441 00	£ 459 00	£ 473 00
S. 137	£ 500 00	£ 500 00	£ 525 00	£ 546 00	£ 562 00
Payroll Services	£ 144 00	£ 144 00	£ 152 00	£ 158 00	£ 163 00
Total Expenditure	**£12 975 00**	**£ 13 244 00**	£13 402 00	£13 937 00	£14 355 00
Surplus/(Deficit)	**£ (2 795 00)**	**£ (2 089 00)**	**£ (1 699 00)**	**£ (1 766 00)**	**£ (1 818 00)**
Estimated Closing Balances					
- Deposit & Current A/cs	£19 027 00	£ 16 938 00	£16 366 00	£15 239 00	£13 421 00
Reserves					
Benches					
Trees					
Legacy	£10 000 00	£ 10 000 00	£10 000 00	£10 000 00	£10 000 00
General	£ 9 027 00	£ 6 938 00	£ 6 366 00	£ 5 239 00	£ 3 421 00
	£19 027 00	£ 16 938 00	£16 366 00	£15 239 00	£13 421 00
Coverage of costs in months	8 35	£ 6 29	£ 5 70	£ 4 51	£ 2 86

WALTON PARISH COUNCIL					
SCENARIO B 10% INCREASE	2025/26 Forecast Outturn	2026/27 Budget	Future planning		
			5% 2027/28	4% 2028/29	3% 2029/30
INCOME					
Precept % increase		10 00%			
Precept	£10 050 00	£ 11 100 00	£11 655 00	£12 121 00	£12 484 00
Insurance contribution					
VAT Received		£ 425 00	£ 445 00	£ 463 00	£ 477 00
Wayleave					
Bank Interest	£ 130 00	£ 180 00	£ 180 00	£ 187 00	£ 193 00
Total Income	£10 180 00	£ 11 705 00	£12 280 00	£12 771 00	£13 154 00
EXPENDITURE					
Clerk/RFO Salaries	£ 4 688 00	£ 3 425 00	£ 3 596 00	£ 3 740 00	£ 3 852 00
PAYE/NIC		£ 893 00	£ 937 00	£ 974 00	£ 1 003 00
Expenses		£ 315 00	£ 330 00	£ 343 00	£ 353 00
WFH		£ 298 00	£ 313 00	£ 326 00	£ 336 00
Total Staff Costs		£ 4 931 00	£ 5 176 00	£ 5 383 00	£ 5 544 00
Clerk/RFO Salaries and expenses 2023 2024					
Research and Development of Community Projects					
Grass cutting	£ 4 420 00	£ 4 620 00	£ 4 851 00	£ 5 045 00	£ 5 196 00
Admin & Stationery	£ 125 00	£ 125 00	£ 131 00	£ 136 00	£ 140 00
Audit fee	£ 68 00	£ 150 00	£ 158 00	£ 164 00	£ 169 00
Insurance	£ 825 00	£ 825 00	£ 866 00	£ 900 00	£ 927 00
Miscellaneous repairs					
Newsletter					
Playground Maintenance / Repairs	£ 60 00	£ 60 00	£ 63 00	£ 66 00	£ 68 00
Trees	£ 450 00	£ 450 00	£ 473 00	£ 492 00	£ 507 00
Village Hall Hire	£ 120 00	£ 120 00	£ 126 00	£ 131 00	£ 135 00
Subscriptions CALC/NALC	£ 175 00	£ 175 00	£ 184 00	£ 191 00	£ 197 00
Subscriptions SLCC	£ 33 00	£ 35 00	£ 37 00	£ 38 00	£ 39 00
Training	£ 125 00	£ 600 00	£ 125 00	£ 130 00	£ 134 00
Assets					
VAT					
Website & Data protection	£ 120 00	£ 120 00	£ 126 00	£ 131 00	£ 135 00
Bank charges	£ 72 00	£ 72 00	£ 76 00	£ 80 00	£ 83 00
Scribe Accounts	£ 1 050 00	£ 420 00	£ 441 00	£ 459 00	£ 473 00
S. 137	£ 500 00	£ 500 00	£ 525 00	£ 546 00	£ 562 00
Payroll Services	£ 144 00	£ 144 00	£ 152 00	£ 158 00	£ 163 00
Total Expenditure	**£12 975 00**	**£ 13 347 00**	£13 510 00	£14 050 00	£14 472 00
Surplus/(Deficit)	**£ (2 795 00)**	**£ (1 642 00)**	**£ (1 230 00)**	**£ (1 279 00)**	**£ (1 318 00)**
Estimated Closing Balances					
- Deposit & Current A/cs	£19 027 00	£ 17 488 00	£16 366 00	£15 199 00	£13 996 00
Reserves					
Benches					
Trees					
Legacy	£10 000 00	£ 10 000 00	£10 000 00	£10 000 00	£10 000 00
General	£ 9 027 00	£ 7 488 00	£ 6 366 00	£ 5 199 00	£ 3 996 00
	£19 027 00	£ 17 488 00	£16 366 00	£15 199 00	£13 996 00
Coverage of costs in months	8 35	£ 6 73	£ 5 65	£ 4 44	£ 3 31

WALTON PARISH COUNCIL SCENARIO C - RAISE PRECEPT TO BALANCE THE BOOKS	2025/26 Forecast Outturn	2026/27 Budget	Future planning		
			5% 2027/28	4% 2028/29	3% 2029/30
INCOME					
Precept % increase		25%%			
Precept	£10 050 00	£ 12 639 00	£13 270 00	£13 802 00	£14 215 00
Insurance contribution					
VAT Received		£ 425 00	£ 445 00	£ 463 00	£ 477 00
Wayleave					
Bank Interest	£ 130 00	£ 180 00	£ 180 00	£ 187 00	£ 193 00
Total Income	£10 180 00	£ 13 244 00	£13 895 00	£14 452 00	£14 885 00
EXPENDITURE					
Clerk/RFO Salaries	£ 4 688 00	£ 3 425 00	£ 3 596 00	£ 3 740 00	£ 3 855 00
PAYE/NIC		£ 893 00	£ 937 00	£ 974 00	£ 1 003 00
Expenses		£ 315 00	£ 330 00	£ 343 00	£ 353 00
WFH		£ 298 00	£ 313 00	£ 326 00	£ 336 00
Total Staff Costs		£ 4 931 00	£ 5 176 00	£ 5 383 00	£ 5 547 00
Clerk/RFO Salaries and expenses 2023 2024					
Research and Development of Community Projects					
Grass cutting	£ 4 420 00	£ 4 620 00	£ 4 851 00	£ 5 045 00	£ 5 196 00
Admin & Stationery	£ 125 00	£ 125 00	£ 131 00	£ 136 00	£ 140 00
Audit fee	£ 68 00	£ 150 00	£ 158 00	£ 164 00	£ 169 00
Insurance	£ 825 00	£ 825 00	£ 866 00	£ 900 00	£ 927 00
Miscellaneous repairs					
Newsletter					
Playground Maintenance / Repairs	£ 60 00	£ 60 00	£ 63 00	£ 66 00	£ 68 00
Trees	£ 450 00	£ 450 00	£ 473 00	£ 492 00	£ 507 00
Village Hall Hire	£ 120 00	£ 120 00	£ 126 00	£ 131 00	£ 135 00
Subscriptions CALC/NALC	£ 175 00	£ 175 00	£ 184 00	£ 191 00	£ 197 00
Subscriptions SLCC	£ 33 00	£ 35 00	£ 37 00	£ 38 00	£ 39 00
Training	£ 125 00	£ 600 00	£ 125 00	£ 130 00	£ 134 00
Assets					
VAT					
Website & Data protection	£ 120 00	£ 120 00	£ 126 00	£ 131 00	£ 135 00
Bank charges	£ 72 00	£ 72 00	£ 76 00	£ 80 00	£ 83 00
Scribe Accounts	£ 1 050 00	£ 420 00	£ 441 00	£ 459 00	£ 473 00
S. 137	£ 500 00	£ 500 00	£ 525 00	£ 546 00	£ 562 00
Payroll Services	£ 144 00	£ 144 00	£ 152 00	£ 158 00	£ 163 00
Total Expenditure	**£12 975 00**	**£ 13 347 00**	£13 510 00	£14 050 00	£14 475 00
Surplus/(Deficit)	**£ (2 795 00)**	**£ (103 00)**	**£ 385 00**	**£ 402 00**	**£ 410 00**
Estimated Closing Balances					
- Deposit & Current A/cs	£19 027 00	£ 19 027 00	£19 520 00	£20 034 00	£20 562 00
Reserves					
Benches					
Trees					
Legacy	£10 000 00	£ 10 000 00	£10 000 00	£10 000 00	£10 000 00
General	£ 9 027 00	£ 9 027 00	£ 9 520 00	£10 034 00	£10 562 00
	£19 027 00	£ 19 027 00	£19 520 00	£20 034 00	£20 562 00
Coverage of costs in months	8 35	£ 8 12	£ 8 46	£ 8 57	£ 8 76

TREE SURVEY REPORT

Walton Parish Council, Walton, CA8 2DS

Site Inspected 3rd/4th November 2025



Reference No: JE/Walton_Parish_2025

Tree Survey Report

1.0 SUMMARY

The specific works are set out in the tree survey schedule included in the Appendix. The common requirement for all trees is to establish acceptable levels of risk and to enhance their contribution to local amenity. Work is only listed in the tree schedule if it is more than this basic standard.

Of all the trees on the Parish owned land, none required urgent attention and generally there is evidence of tree work to maintain healthy trees. However, there are three trees that require felling for safety located within the woodland that overhang an existing farm building. An alder tree is recommended for a stem to be removed as it leans heavily towards a cattle shed. The remaining recommended work is largely removal of ivy on the lower sprouting shoots (epicormics) on the lime trees.

Japanese knotweed was identified on the woodland edge and treatment should be carried out.

Due to the size and maturity of many the trees, the roads, play area; it is recommended that the trees are surveyed annually.

2.0 INTRODUCTION

Instruction: We were instructed by Ian Blythr, by e-mail to inspect the trees on Parish Council owned land and to provide a tree report on their condition with appropriate management recommendations.

The site boundaries have been digitized from land registry information so that a clear understanding of the areas to survey was established. The play area was added subsequently.

This report will outline the survey methodology employed in carrying out this tree survey.

Arboriculturist: The site had a thorough walkover survey which was conducted by James England. The survey was a ground based visual exercise and the trees were plotted and I have recorded my brief observations along with any recommended work. None of the private property on adjoining land was accessed as part of this survey.

Qualifications and experience: This report is based on the Surveyors site observations and the provided information, interpreted in the context of their experience. The surveyors experience and qualifications in arboriculture are summarized at the end of this report.

Ecological constraints: The Wildlife and Countryside Act 1981, as amended by the Countryside and Rights of Way Act 2000 provides statutory protection to birds, bats and other species that inhabit trees. These could impose significant constraints on the use and timing of access to the site in addition to any of the tree matters considered in this report. It should be clearly stated that these issues are beyond my area of expertise and you must seek advice from an ecologist to check if any such constraints apply to this site.

Tree preservation order (TPO) or conservation area protection: The site has been checked and it is not covered by Tree Preservation Orders and is not within a Conservation Area.

3.0 TREE REPORT CONSTRAINTS

- The contents are intended for the sole use of the client. No liability is accepted for their use by any other parties to advance an argument or claim (including legal or financial) without prior consent.

- The recommendations and conclusions in this report relate only to the conditions found on this site at the time of the site visit and inspection. The recommendations contained within this report are valid for a period of 12 months from the date of this report. Any significant alteration to the site that may affect the trees that are present or have tree health implications (level changes, additional tree works, post extreme weather events, hydrological changes) will necessitate a re-assessment of the trees and the site.

- Formal assessment of topography, drainage, service conduits, soil conditions, and other specialist arboricultural surveys (e.g. root collar examination or sonic tomography) have not been made and are beyond the scope of this report.

- The scope of the survey was specifically limited to trees within the site boundaries shown on the Map 1. These have been digitised against Ordnance Survey map data using our GIS system. Consequently, trees outside the boundary have not been systematically surveyed. Where relevant, comments relating to the condition of trees in adjacent properties, these will have been recorded.

- While every attempt has been made to provide a realistic and accurate assessment of the trees' condition at the time of inspection, no responsibility can be accepted for damage or injury sustained as a result of the failure of any tree due to faults not apparent upon a visual, ground level inspection carried out at this season, or to faults developing subsequent to the survey. Similarly, no liability can be accepted for the condition of trees that are obscured in part or in whole (e.g. by dense Ivy or other foliage), nor for any that proved inaccessible to the surveyor. Certain features which might provide evidence of ongoing decay or decline (such as seasonal fungal fruiting bodies, damage to foliage, insect emergence holes etc.) may not have been in evidence: Only those features that are apparent at the time of the inspection could be assessed.

- Plants are biological organisms and change with time. Assessment remains valid for 12 months from the date of inspection, or until a major storm is experienced, after which time a new inspection is required.

- Trees are living organisms and their condition may have changed after the surveyor left the site for a variety of reasons, including but not limited to:

    1. as a natural consequence of their pattern of growth, and/or
    2. in response to the changes in neighbouring plants, from whatever cause, and/or
    3. in response to the weather, either an extreme weather event or a prolonged spell of consistent weather, and/or
    4. as a consequence of infection or infestation, and/or
    5. as a consequence of a pollution incident, and/or
    6. as a result of vandalism, and/or
    7. as a result of site development activity such as new roads or buildings, and/or
    8. in response to changes in soil condition or structure.

4.0 INSPECTION METHODOLOGY

This report has been compiled from data achieved by Visual Tree Assessment and no more detailed survey has been carried out. The trees have been accurately positioned using a sub meter GPS unit (Spectra Precision Mobile Mapper 100) and further cross referenced with a TruPulse 360B laser rangefinder. Photographs were taken and where tree heights were recorded, these were taken using the laser rangefinder and diameters were measured using a girth tape. Crown height and spread were recorded with a laser rangefinder digital laser measure. Trunk circumference is measured by tape at 1.5m above ground level.

Techniques Used:

- Visual Tree Assessment (VTA; Lonsdale, 1999).
- Desk-based enquiries: TPO / CA status, geological survey, mapping.

Each tree or group was inspected and allocated an identification number as indicated in the tree schedule and tree survey plan (**Map 1**). For each tree the following information was collected:

- tree or group number;
- species;
- height (m);
- stem diameter (cm);
- life stage;
- observations regarding condition;
- preliminary management recommendations;
- work priority.

5.0 SITE VISIT, OBSERVATIONS & RECOMMENDATIONS

Site Visits: At the time of surveying the weather was sunny and dry with little or no wind present. The tree surveys were conducted from the ground and no trees were climbed as part of the assessment and no decay detection equipment was used during the visit. Visual ground inspections of this nature do not attempt to assess and document the hazard level of every defect within the tree. It is restricted by what can be seen from the ground (with binoculars) and dense leaf cover in some instances. This report takes no account of whether the tree could affect the soil in the area in such a way as to cause adjacent buildings to suffer subsidence or heave damage.

Site Description: The boundaries for all of site are shown in red on the attached **Tree Survey - Map 1.**

6.0 TREE SURVEY SCHEDULES & RECOMMENDATIONS

The full tree schedule can be found in Appendix 1 and this lists all the information collected on each tree recorded and provide outline recommendations for any action that was felt to be advisable. This was completed onsite using a mobile mapping computer with integrated GPS for accurate <1m positioning and the grid references for each tree is provided in the schedule to aid easy locating.

7.0 PHOTOGRAPHIC RECORD



T1 – Field maple



T2 – Field maple



T3 – Field maple (right) T4 – Lime (left)



T3 – Field maple strimmer damage



T5 - Lime



T6 – smaller lime to the right



T7 - Lime



T8 - Oak



T9 - Lime



T10 - Lime



T11 - Lime



T12 - Lime



T13 - Lime (left), T14 – Lime (right)



T15, T16, T17 (right to left)



T18 – Lime (near play area)



T19 - Lime



T20 – Field maple



T21 - Lime



T22 - Cherry



T23 - Lime



T24 - Lime



T25 – alder (right stem recommended for removal)



T25 – alder close to cattle shed



T26 – Sycamore (left), T27 – Sycamore (right)



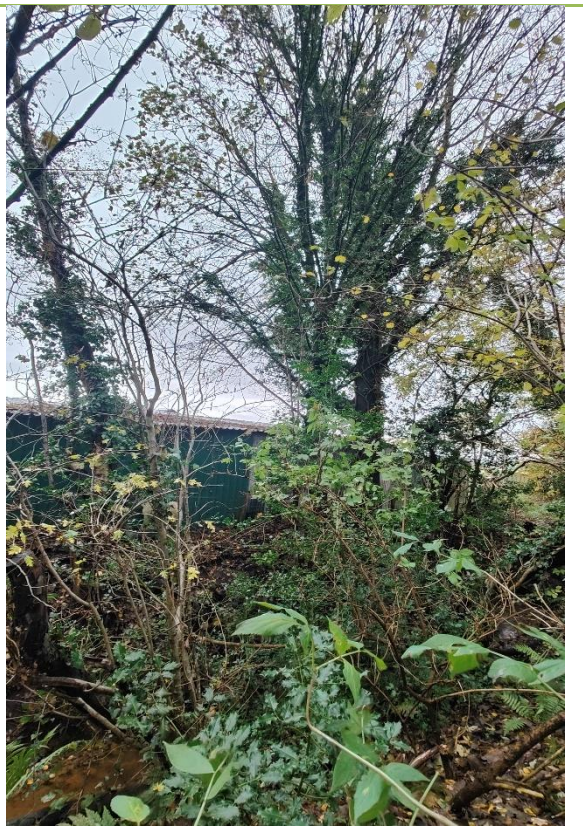
Japanese knotweed



T28 – Silver birch (fell)



T28, T29 – Sycamores for removal



T28, T29, T30 – all for removal



Woodland Area



Woodland Area



T31 - Sycamore



New planting

James England

James England NDF, BSc(Hons)For, MicFor

Consultancy: Arboriculture - Forestry - GIS

8.0 TREE WORK & GENERAL RECOMMENDATIONS

Of all the trees on the site, none required urgent attention and generally there is evidence of tree work to maintain healthy trees. The Tree Schedule is attached to this document.

The summary of tree work that what is required is as follows:

Work Priority	Work Required	Tree Numbers:
3 - 6 Months	None	None
12 Months	Fell 3 trees for safety	T28, T29, T30
12 Months	Fell one stem off alder tree	T25
12 Months	Prune epicormic growth around base / remove ivy (16 Trees)	T4, T5, T6, T7, T9, T11, T12, T13, T14, T15, T16, T17, T18, T19, T23, T24

Woodland Area: This really depends what the Parish Council's objectives are for this area. Ideally it would be to bring it back into use and management by: re-establishing paths as they are currently overgrown and there are a number of fallen trees that would benefit from being cleared up. Suggest longer term that some thinning is carried out and any open areas could be replanted. Arisings could be cut into habits piles. This would be ideal volunteer work as could easily be carried out with hand tools.

Japanese knotweed (*Reynoutria japonica***)** This is present in one main clump growing close to the pond area that is to the north west of the woodland area. For information, it is not a legal requirement to treat Japanese knotweed on your land in the UK, and you are not obliged to remove it simply because it is present. However, it is illegal to allow Japanese knotweed to spread into the wild or onto neighbouring properties, according to the Wildlife and Countryside Act 1981. If you do not prevent the spread, you may be fined or prosecuted. Given it is an invasive plant it will need careful control which can be costly. Due to the location adjacent to a pond, it may require on site treatment with careful herbicide treatment.





Specialist treatment is advised. Stem injection may well be the most appropriate method as currently the stand isn't too large to manage. There are tractor implements located within the knotweed and these should be removed. Care is needed as it is an offence to spread knotweed. It only takes a tiny fragment of the plant to be transported somewhere else to spread this costly problem. Ideally the area should be cordoned off and access restricted with signage.

The attached guide at the end of this document details how to deal with knotweed what it looks like as well as the law.

General Site Recommendations & Comments:

1. Remove ivy off tree stems. Whilst not detrimental to tree health it can hide defects. We always recommend ivy to be removed using secateurs only to prevent damage to bark etc. Equally the growth that occurs on lime trees around the base (known as epicormics) should be removed annually this is to allow future inspections as if overgrown it makes it very difficult to inspect.

2. There are some newly planted trees across the site and these are generally growing well.



3. The trees are located in high usage areas and other than the woodland area zoning isn't that applicable as the trees generally boarder roads and open fields used for recreation. Given the size and age of the trees, they should all be resurveyed annually. Furthermore, we would advise that the area should be carefully checked following periods of high winds so as to ensure there has been no damage to the trees such as snapped off branches. The National Tree Safety Group in 2024 produced "**Common Sense Guide risk management of trees**" which is well worth reading as it clearly defines the duties of landowners in relation to tree safety.

4. It should be noted that not every diseased, decaying or dead tree or branch should be removed as a matter of course. Dead and decaying wood provides valuable habitat for a wide range of wildlife species, many of which have declined drastically over recent decades, due in part to the modern obsession for tidiness. Retaining dead or dying wood where reasonably safe to do so not only saves unnecessary expense but also benefits nature conservation, and this principle has influenced the recommendations.

5. To ensure that the work is carried out in accordance with accepted standards all approved tree work should be carried out in accordance with British Standards Institution "*Recommendations for Tree Work*" BS3998:2010.

6. Trees are dynamic living organisms that are liable to change which can often go unnoticed and failures are part of their natural processes. Even healthy trees or their parts may fail, particularly - although not exclusively as a result of strong winds or violent storms. All tree owners should ensure that their trees are routinely inspected – especially after storms and at least once during the year. This should be

undertaken by a competent surveyor and this needs to be adequately recorded. Further details on tree safety can be provided on request.

9.0 QUALIFICATIONS & EXPERIENCE

TREE SURVEYOR'S NAME	**James England NDF, BSc(Hons)For, MicFor** Arboriculture Consultant & Chartered Forester
SIGNATURE	_____
REPORT PREPARED BY	James England, BSc Forestry (Hons) , National Diploma Forestry,
AND QUALIFIACATIONS	Professional Member of the Institute of Chartered Foresters. Have attended various tree inspection courses. 27 years of tree surveying
E-MAIL	James@gis-solutions.co.uk
DATE	4th November 2025

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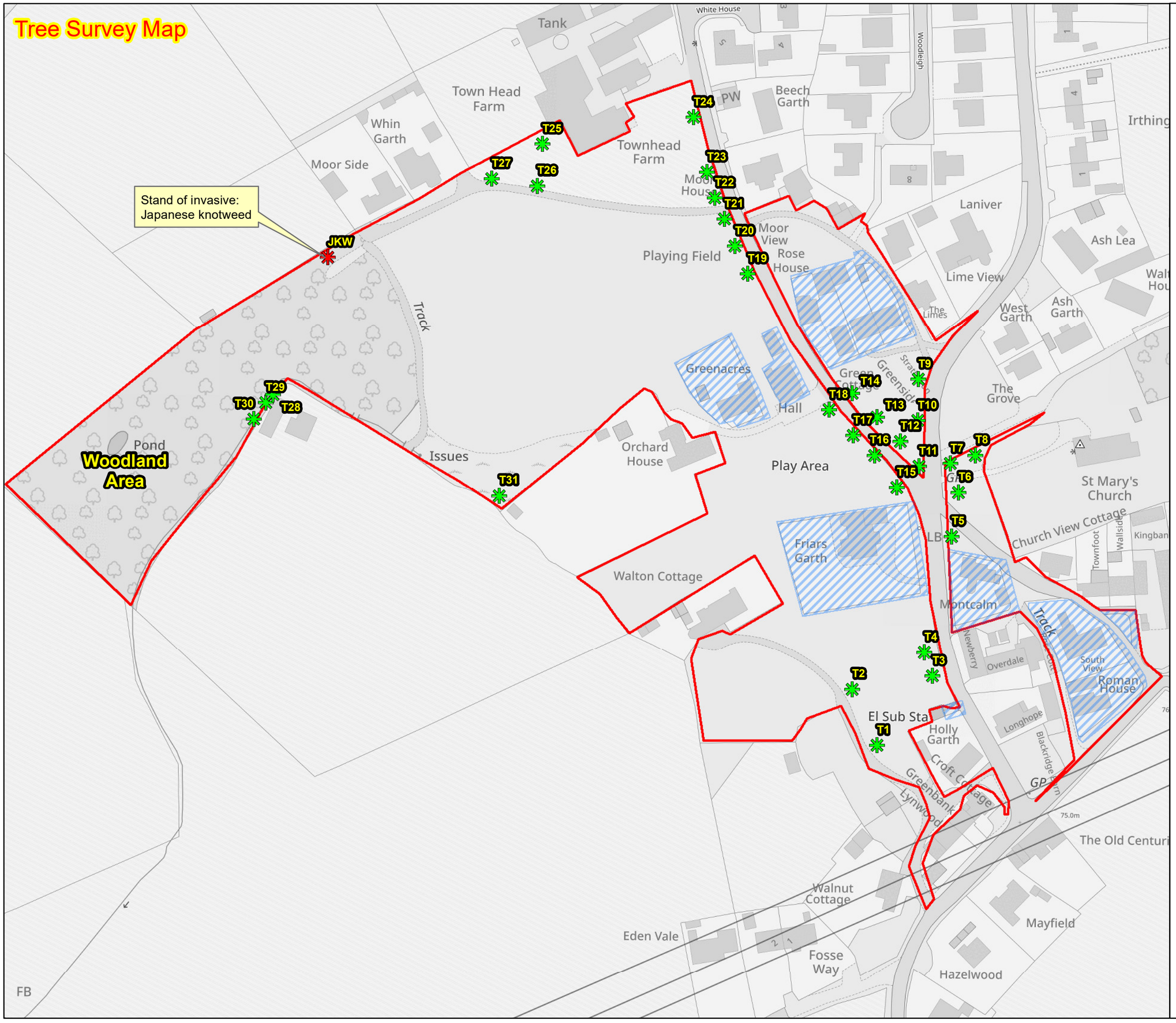
James England

Client: Walton Parish Council
Date: 3rd November 2025

TREE SURVEY SCHEDULE

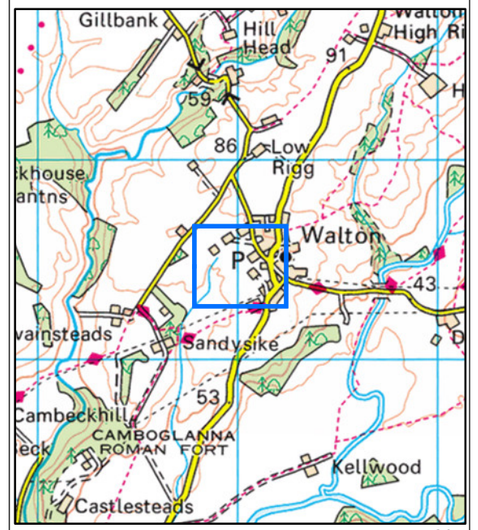
Reference No: JE/Walton_Parish

TREE ID	SPECIES	AGE	TREE HEIGHT (M)	DBH (cm)	CONDITION	OBSERVATIONS AND DEFECTS	RECOMMENDED WORK	WORKS PRIORITY	REINSPECT DATE
T1	**Field maple *(Acer campestre)***	Middle aged	7m	56	Good	Good form tree, no visible defects.	No work required.		12 Months
T2	**Field maple *(Acer campestre)***	Middle aged	7m	44	Good	Good form tree, no visible defects.	No work required.		12 Months
T3	**Field maple *(Acer campestre)***	Middle aged	10m	26	Fair	Base has strimmer damage. Wound observed. May require crown reduction in the future as main stem is growing more vigorously than the rest of the crown.	No work required.		12 Months
T4	**Lime *(Tilia x europaea)***	Mature	17m	118	Good	Twin stem @ 2.5m, wide spreading crown, no visible defects. Excessive epicormic growth at ground level.	**Remove epicormic growth around base and ivy.**	**Low - < 12 months**	12 Months
T5	**Lime *(Tilia x europaea)***	Mature	16m	95	Fair	Twin stem @ 3m, tree previously crown reduced, no visible defects. Ivy on stem. Will need reducing in the next couple of years.	**Remove epicormic growth around base and ivy.**	**Low - < 12 months**	12 Months
T6	**Lime *(Tilia x europaea)***	Middle aged	14m	39	Good	Twin stem @ 2m, no visible defects.	**Prune epicormic growth at base.**	**Low - < 12 months**	12 Months
T7	**Lime *(Tilia x europaea)***	Mature	18m	110	Good	Some very minor deadwood but small twigs and not significant.	**Remove ivy.**	**Low - < 12 months**	12 Months
T8	**Oak (*Quercus robur)***	Young	12m	17	Good	Excellent form and condition. Commemorative tree.	No work required.		12 Months
T9	**Lime *(Tilia x europaea)***	Mature	25m	131	Good	Located on village green area, twin stem at 4m. No visible defects. Minor epicormic growth at the base.	**Prune epicormic growth at base.**	**Low - < 12 months**	12 Months
T10	**Lime *(Tilia x europaea)***	Mature	25m	101	Good	Some minor deadwood in upper crown. Monitor tree when in leaf.	No work required.		12 Months
T11	**Lime *(Tilia x europaea)***	Mature	20m	86	Fair	Some minor deadwood in upper crown. Monitor tree when in leaf to check for any dieback.	**Prune epicormic growth at base.**	**Low - < 12 months**	12 Months
T12	**Lime *(Tilia x europaea)***	Mature	25m	95	Good	Large symmetric crown of good form, no visible defects.	**Prune epicormic growth at base.**	**Low - < 12 months**	12 Months
T13	**Lime *(Tilia x europaea)***	Mature	24m	96	Good	Large symmetric crown of good form, no visible defects.	**Prune epicormic growth at base.**	**Low - < 12 months**	12 Months
T14	**Lime *(Tilia x europaea)***	Mature	23m	92	Good	Large symmetric crown of good form, no visible defects.	**Prune minor epicormic growth at base.**	**Low - < 12 months**	12 Months
T15	**Lime *(Tilia x europaea)***	Mature	24m	109	Good	Splits into three stems @ 2.5m, no visible defects.	**Prune minor epicormic growth at base.**	**Low - < 12 months**	12 Months
T16	**Lime *(Tilia x europaea)***	Mature	24m	98	Good	Wide spreading crown, located close to play area. No visible defects.	**Prune minor epicormic growth at base.**	**Low - < 12 months**	12 Months
T17	**Lime *(Tilia x europaea)***	Mature	24m	85	Good	Wide spreading crown, tree is by the play area. No visible defects.	**Prune minor epicormic growth at base.**	**Low - < 12 months**	12 Months
T18	**Lime *(Tilia x europaea)***	Mature	25m	97	Good	Wide spreading crown, tree forks into two at 4m. By play area.	**Prune minor epicormic growth at base.**	**Low - < 12 months**	12 Months
T19	**Lime *(Tilia x europaea)***	Mature	23m	95	Good	Large symmetric crown of good form, no visible defects.	**Prune minor epicormic growth at base.**	**Low - < 12 months**	12 Months
T20	**Field maple *(Acer campestre)***	Middle aged	8m	35	Good	Good form, no visible defects.	No work required.		12 Months
T21	**Lime *(Tilia x europaea)***	Mature	18m	67	Good	Main stem is leaning eastwards slightly. Well pruned epicormic growth at the base.	No work required.		12 Months
T22	**Cherry *(Prunus avium)***	Middle aged	6m	31	Good	Grafted cherry tree. Previously crown reduced. No visible defects.	No work required.		12 Months
T23	**Lime *(Tilia x europaea)***	Mature	24m	121	Good	Split into two main stems @2.5m crown bias to west.	**Prune epicormic growth at base.**	**Low - < 12 months**	12 Months
T24	**Lime *(Tilia x europaea)***	Mature	23m	85	Good	Previously crown reduced.	**Prune epicormic growth at base.**	**Low - < 12 months**	12 Months
T25	**Alder (*Alnus glutinosa)***	Mature	17m	95 + 83	Fair	Located adjacent to a large cattle shed, one stem of the tree leans heavily towards it. Reduction considered but likely to be a problem in the future. Recommend removing the eastern stem to eliminate risk of failure.	Remove eastern stem to prevent possible future failure in storms.	**Low - < 12 months**	12 Months
T26	**Sycamore *(Acer pseudoplatanus)***	Middle aged	10m	57	Good	Open grown tree of generally good form.	No work required.		12 Months
T27	**Sycamore *(Acer pseudoplatanus)***	Mature	12m	83	Good	Open grown tree of generally good form.	No work required.		12 Months
T28	**Silver birch *(Betula pendula)***	Middle aged	15m	30	Poor	Suppressed, with extended lean over farm building. Ivy on stem. Recommend removal for safety. Tree is growing by stream and access is difficult see photographs.	**Fell**	**Low - < 12 months**	
T29	**Sycamore *(Acer pseudoplatanus)***	Middle aged	15m	45	Fair	Medium sized tree growing over farm building. Remove before tree gets harder to manage. A failure here could cause significant damage to the building. Tree is poorly rooted on stream bank so stability is questionable. Access is difficult see photographs.	**Fell**	**Low - < 12 months**	
T30	**Sycamore *(Acer pseudoplatanus)***	Mature	17m	80	Fair	Large, multi stem tree growing over farm building. Poorly rooted on side of a stream. Fell. Access is difficult see p	**Fell**	**Low - < 12 months**	
T31	**Sycamore *(Acer pseudoplatanus)***	Mature	16m	120	Good	Attractive tree, previously pollarded with large stem diameter.	No work required.		12 Months
Woodland area	**Oak, hazel, alder, silver birch, sycamore, willow, holly, elder, lime**	Middle aged	16m	450	Good	**Japanese knotweed** to the east of the woodland is the biggest challenge due to the costs of treatment. **Woodland Area:** depends what the Parish Councils objectives are but ideally it should be brought back into management by: re-establishing paths as currently overgrown and there are fallen trees to be cleared up. There are low branches and suggest longer term to carry out some thinning. Arisings could be cut into habits piles. This would be ideal volunteer work as could be carried out with hand tools.	Treat Japanese knotweed see guidance documents. Woodland Area: depends what the Parish Councils objectives are but ideally be brought back into management by reestablishing paths, cut fallen trees up, remove low branches, coppice hazel. With some selective thinning.	**High - Japanese knotweed** - Rest Low priority long term woodland management.	12 Months



Key

- Trees
- Japanese knotweed
- Excluded Areas
- Survey Boundary



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Walton Parish Council

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Tree Survey

Overview Map

Drawing No	Map1_Rev1.0
Date	5th November 2025

James England
GIS Solutions
www.gis-solutions.co.uk

Tree Survey Map

Stand of invasive: Japanese knotweed

JKW

Woodland Area

T1 T2 T3 T4 T5 T6 T7 T8 T9 T10 T11 T12 T13 T14 T15 T16 T17 T18 T19 T20 T21 T22 T23 T24 T25 T26 T27 T28 T29 T30 T31

Key

- Trees
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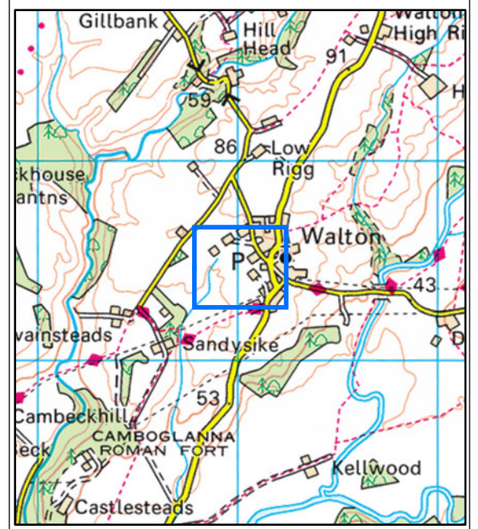

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Walton Parish Council

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Tree Survey

Overview Map

Drawing No	Map1_Rev1.0
Date	5th November 2025

James England
GIS Solutions
www.gis-solutions.co.uk

N.B. This Species Identification Guide is intended to outline the key identification factors and treatment options only and should not be used as a definitive method for species ID. Legislation and its interpretation is constantly evolving. A variety of other IAPS may be encountered, which may require specific survey and mitigation. Please contact Japanese Knotweed Control Ltd (mail@jkc.ie) for the latest position & advice.

ID Guide

Japanese Knotweed

HIGH RISK

(*Reynoutria japonica* (syn. Fallopia japonica))

Common Names
Japanese Knotweed, Asian Knotweed, Fleeceflower, Japanese Bamboo, Reynoutria japonica, Polygonum cuspidatum.

Family: Polygonaceae (Buckwheat family)

Status in Ireland
Highly invasive and listed under the European Communities (Birds and Natural Habitats) Regulations 2011, which makes it illegal to spread this species.

Description / Profile
Japanese knotweed is a highly invasive species that can cause significant ecological and structural damage. It is a highly resilient plant with its extensive rhizome system making it very difficult to eradicate, and enabling it to spread rapidly in disturbed areas from very small fragments.

Japanese knotweed is closely related to Giant knotweed - (*Fallopia japonica*) which are both gynodioecious, with male and female (*male sterile*) flowers on separate plants.



Size
Can grow up to 2-3 metres tall during the summer months.

Leaves
Heart or shield-shaped with a pointed tip, 10-15 cm wide and 10-17 cm long with a flat base. Leaves are arranged alternately along the stem.



Japanese Knotweed Leaf

Stems
Hollow, bamboo-like stems with distinct reddish-brown spots. Stems have a zig-zag growth pattern and are smooth with a green colour, sometimes purple-tinged. Stems become brittle and woody, brown in colour as the plant dies back in winter but persist upright.

Japanese Knotweed Stem

Flowers
Small, creamy-white flower clusters (panicles) appear in late summer (August-September), up to 15 cm long. Japanese knotweed is not known to produce viable seeds in Ireland.

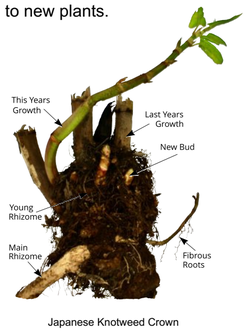


Japanese Knotweed Flower

Rhizomes
Underground rhizomes are orange/yellow and can spread horizontally up to 7 metres and reach depths of 3 metres. Rhizomes are highly regenerative: even small fragments can give rise to new plants.



Japanese Knotweed Rhizome



Japanese Knotweed Crown



Japanese Knotweed Crown & Winter Stems

Habitat
Native to Japan and parts of East Asia, in it's native environment it can be found growing on the side of volcanic mountains and has a very hardy perennial growth cycle. In Ireland, it can be frequently found on roadsides, riverbanks, brownfield sites, and urban areas. Japanese Knotweed prefers moist, well-drained soils, often thriving in disturbed areas.

Control & Management
Effective management requires a well-planned herbicide treatment programme combined with mechanical and biosecurity measures, particularly in protected areas.

Note: *Herbicide use near watercourses requires special permission from the local council or the Environmental Protection Agency (EPA).*

Chemical Control
Herbicide treatment (such as our Green Matters™ foam treatment) - is the most effective method, particularly when applied in late summer/early autumn when the plant is storing energy in its rhizomes. If near watercourses, use only aquatic-approved herbicides to prevent contamination and consider stem injection technique for a more precise application. Maintain a buffer zone (at least 10 metres) and avoid herbicide runoff.

Note: *Herbicide treatment is not suitable where an area infested with Japanese knotweed is designated for development. Excavation will be required to clear the area before development can commence.*

Growth Stage - Use appropriate herbicide formulations depending on the growth stage, example, in early growth (spring), full height (summer), flowering (late summer), or dying back (autumn/winter).

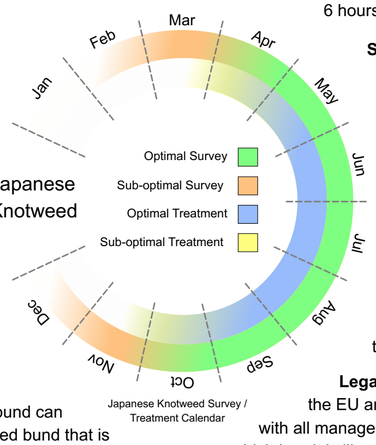
Mechanical Control
Excavation - mechanical removal can be effective and can be conducted all year round but must be done carefully to ensure all rhizomes are removed. Excavated soil containing knotweed must be managed and disposed of at authorised landfill sites.

S.O.S.™ - JKC soil screening service is an option to reduce landfill costs. Screened solis can be re-used on site to minimising materials requiring disposal to a licensed facility.

Deep Cell Burial - If there is space on the site, a burial cell can be considered. Vector material should be buried in a prepared cell that is lined with root barrier at a depth no less than 3m.

Treatment Bund- If there is space on the site, a treatment bund can be considered. Vector material should be placed in a prepared bund that is lined with root barrier and monitored/treated until new growth is completely suppressed.

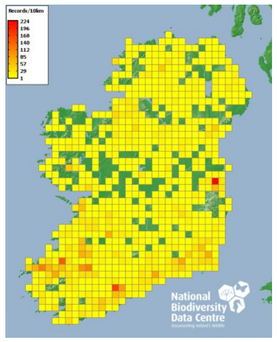
Root Barriers - Barriers can be installed to prevent the spread of rhizomes into adjacent properties. Installing root barriers can help contain the spread of rhizomes, particularly near infrastructure or sensitive areas.



Japanese Knotweed Survey / Treatment Calendar

Herbicide Treatment Timetable

Month	Treatment	Herbicide Type	Herbicide Rate	Considerations
March - April	Eaerly Growth Stage Foliar Application	Glyphosate-based herbicide (e.g., Roundup ProActive)	4-5 L/ha of 360g/L formulation	Apply when new shoots are 20-50 cm tall. Ensure full coverage of leaves. Use lower rates on smaller plants to avoid rapid dieback before herbicide absorption.
May - June	Mid-Growth Stage Foliar Application	Glyphosate or Triclopyr (e.g., Garlon 4)	Glyphosate: 5-6 L/ha; Triclopyr: 4-5 L/ha	Apply when plants are 1-1.5m tall. Avoid spraying during flowering. Ensure thorough coverage for maximum uptake.
July - August	Stem Injection Method	Glyphosate	10 ml of 360g/L solution per stem	Inject herbicide directly into the hollow stem 20 cm above the ground. Suitable for dense stands and sensitive areas (may not practical for large areas).
September - October	Late Season Foliar Application	Glyphosate	5-6 L/ha	Apply to any regrowth before the onset of dormancy. This is the most effective period as the plant translocates nutrients to the roots.
November - February	Physical Removal & Site Maintenance	N/A	N/A	Remove dead plants, roots, and any remaining debris (may not practical for large areas). Monitor for regrowth and follow up as needed. Avoid soil disturbance to prevent the spread of rhizomes.



This map shows the current (2024) distribution of Japanese Knotweed in Ireland, recorded by the National Biodiversity Data Centre.

Reporting
Reporting sightings of invasive species in Ireland to the National Biodiversity Data Centre and/or the relevant local authority.

https://records.biodiversityireland.ie/start-recording.

Monitoring and Maintenance
Regular monitoring of the site is essential, particularly after initial treatment or excavation. Plan for follow-up inspections of treated / excavated areas for at least 3-5 years to check for regrowth or new infestations.

Environmental Considerations
Herbicide Handling - Use PPE, including gloves, goggles, and long-sleeved clothing. Avoid skin and eye contact and inhalation. Follow all safety instructions on herbicide labels.

Herbicide Application Method - Use foliar spraying for large infestations and the stem injection method for smaller stands or in sensitive areas. Ensure accurate calibration of spraying equipment to avoid over-application.

Weather Conditions - Apply during calm, dry conditions to minimise drift. Avoid application during heavy rainfall or when rain is forecast within 6 hours to reduce run-off.

Storage & Disposal - Store herbicides securely in a dry, well-ventilated area away from water sources. Dispose of containers and unused herbicides according to local regulations to prevent environmental contamination.

Watercourses - Knotweed spreads easily along rivers and streams in Ireland, where water can carry rhizome fragments downstream.

Soil Movement - Soil movement or excavation might cause further spread, such as during construction projects.

Proximity to Infrastructure - Japanese Knotweed has the potential impacts on roads, walls, and buildings.

Legal Requirements - Follow legal requirements under the EU and Irish regulations, ensuring compliance with all management and disposal practices. Under Irish law, it is illegal to cause or allow the spread of Japanese Knotweed. Special care must be taken to manage and prevent its spread during construction and landscaping projects.

Safety Protocols
Herbicide Handling - Use PPE, including gloves, goggles, face mask and long-sleeved clothing, Coveralls. Avoid skin and eye contact and inhalation.



Follow all safety instructions on herbicide labels. If the infestation is in a public area, signage may be required to warn the public and prevent soil disturbance.

On-site Biosecurity Measures

Prevent Spread - Avoid disturbing the plant unnecessarily, as rhizome fragments can easily spread and establish new colonies. Remove and bag all cut material for proper disposal.

Equipment Cleanliness - Clean all tools, equipment, footwear, and clothing before leaving the site to prevent the spread of rhizomes and plant material.

Transport of Plant Material - Transport all plant material in sealed containers to an authorised disposal site.

Do not compost or leave on-site, as this can lead to further spread.

Monitoring & Follow-Up - Regular monitoring of the site is essential, particularly after initial treatment or excavation.

Plan for follow-up inspections of treated / excavated areas for at least 3-5 years to check for regrowth or new infestations.

Follow-up treatments may be necessary for several years due to the persistent nature of the rhizome system.

Long-Term Management

Site Rehabilitation - Following successful control, implement a long-term monitoring and rehabilitation plan to restore native vegetation and prevent reinvasion.

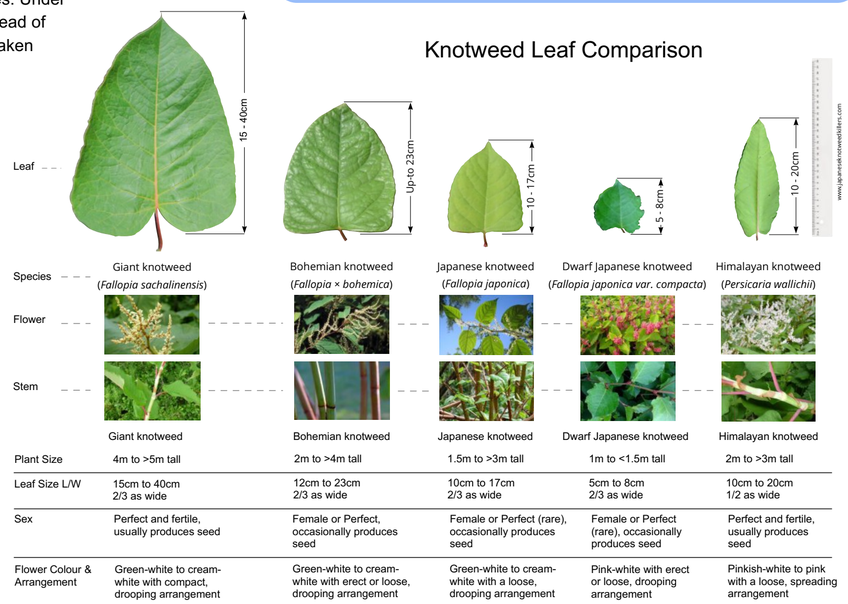
Re-vegetation - Replant treated areas with native species to restore ecological balance and prevent re-invasion by Japanese Knotweed.

Community Engagement - Engage local communities in identification and reporting of knotweed infestations. Educate on its ecological impacts and promote the use of native alternatives for landscaping

For further information and free advice, please contact Japanese Knotweed Control Ltd.

Email: mail@jkc.ie
Tel: +353 (0)86 250 8805
Web: www.jkc.ie

Knotweed Leaf Comparison



Species	Giant knotweed (*Fallopia sachalinensis*)	Bohemian knotweed (*Fallopia × bohemica*)	Japanese knotweed (*Fallopia japonica*)	Dwarf Japanese knotweed (*Fallopia japonica var. compacta*)	Himalayan knotweed (*Persicaria wallichii*)
Flower					
Stem					
	Giant knotweed	Bohemian knotweed	Japanese knotweed	Dwarf Japanese knotweed	Himalayan knotweed
Plant Size	4m to >5m tall	2m to >4m tall	1.5m to >3m tall	1m to <1.5m tall	2m to >3m tall
Leaf Size L/W	15cm to 40cm 2/3 as wide	12cm to 23cm 2/3 as wide	10cm to 17cm 2/3 as wide	5cm to 8cm 2/3 as wide	10cm to 20cm 1/2 as wide
Sex	Perfect and fertile, usually produces seed	Female or Perfect, occasionally produces seed	Female or Perfect (rare), occasionally produces seed	Female or Perfect (rare), occasionally produces seed	Perfect and fertile, usually produces seed
Flower Colour & Arrangement	Green-white to cream-white with compact, drooping arrangement	Green-white to cream-white with erect or loose, drooping arrangement	Green-white to cream-white with a loose, drooping arrangement	Pink-white with erect or loose, drooping arrangement	Pinkish-white to pink with a loose, spreading arrangement

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