WALTON PARISH COUNCIL

Parish Clerk: Ian Blythe, 4 The Dell, Talkin, Brampton. CA8 1AQ
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Tuesday 26 August 2025

Dear Councillor,

You are summoned to attend an extra-ordinary meeting of **WALTON PARISH COUNCIL** that will be held at the Village Hall, Walton on **TUESDAY**, **2 September 2025** at **7.00 pm**. The Public and Press are invited to attend.

Ian Blythe
Clerk

AGENDA

50. APOLOGIES FOR ABSENCE – To receive and accept apologies for absence.

51. MINUTES OF THE COUNCIL MEETINGS held on 8 July and 29 July2025 – to authorise the chair to sign, as a correct record, the minutes of the meetings held on 8 and 29 July 2025.

52. DECLARATIONS OF INTEREST/REQUESTS FOR DISPENSATION

1. Register of Interests: Councillors are reminded of the need to update their register of interests
2. To declare any personal interests in items on the agenda and their nature.
3. To declare any prejudicial interests in items on the agenda and their nature.

(Councillors with prejudicial interests must leave the meeting for the relevant items)

4. To make any requests for dispensation

53. Exclusion of Press and Public (Public Bodies Admission to Meetings Act 1960) To decide whether there are any items of business which require exclusion of the press and public

54. PUBLIC PARTICIPATION (20 MINUTES ALLOWED) - this agenda item enables Parish Councillors to hear the views, comments and/or complaints from the public. The Parish Councillors can respond. However (unless the items are already on the agenda) no council decisions can be taken at this meeting but, if appropriate, the matters can be put onto a future agenda for decision. Comments limited to 5 minutes per person.

55. CUMBERLAND COUNCILLOR REPORTS– to receive items for information (items raised for decision will appear on the agenda for the next meeting subject to agreement by the council.)

56. POLICE MATTERS – to resolve whether to submit any matters to the Local Focus Hub

57. PLANNING APPLICATIONS - You may view the details on the Planning Authority website (Cumberland.gov.uk) where parishioners can submit their own observations directly

a. To resolve whether to submit any observations on applications received.

58. FINANCE

a) Payments – Payment list for July included in Meeting Pack.

b) Payments – to authorise £1324.07

VN	Inv. Date	Payee	Purpose	Amount £	VAT inc.£	Net Amt. £
40	31-7-25	Ian Blythe	Salary &Exps	223.68	-	223.68
41	31-8-25	Ian Blythe	Salary &Exps	283.59	-	283.59
42	Mth 4	HMRC	PAYE	49.60	-	49.60
43	Mth 5	HMRC	PAYE	58.40	-	58.40
44	7-8-25	Ian Blythe	Title search village green	14.00	-	14.00
45	31-8-25	Unity Bank	Bank charge	6.00	-	6.00
46	15-8-25	Starboard	Scribe Accounts	28.80	4.80	24.00
47	24-8-25	Green Team	Grass cutting	660.00	110.00	550.00

c) To note Unity Trust Bank Charges for 2 months July and August 2025

d) To note standing order to Scribe Accounts on 15 August of £28.80.

e) To note DM Payroll applied the updated contractual pay rates as well as the amount to HMRC.

f) Monthly reconciliation(July and August 2025) – to note reconciled bank balances (attached)

g) Website renewal subscription – to agree continued payment of annual website domain subscription.

59. Grant awarding Policy – to resolve the adoption of an updated grant awarding policy (attached)

60. IT Policy – to resolve the adoption of a recommended IT Policy as recommended in the 2025 Practitioners' Guide, issued by the Smaller Authorities Proper Practices Panel (SAPPP).

61. Tree survey – verbal update from clerk.

62. Water run-off/drainage on Village Green – to resolve what action to take in the light of correspondence relating to water run-off between Friars Garth and Holly Garth which is pooling further down the village green.

63. Update from representatives on Village Hall Management Committee – verbal update.

a) Picnic benches outside Reading Room – Cllr. Weaver

b) Flagpole - transfer of responsibility to Parish Council – Cllr. Weaver

64. Defibrillator – to resolve the funding for new pads and charger of £175.00 and the future replacement of the defibrillator – Cllr. Weaver.

65. Councillor Conduct: Respect, Social Media and Refresher Training – to note that the regular review of complaints by the Monitoring Officer relating to the conduct of parish and town councillors has revealed that a significant number of complaints involving disrespectful behaviour, including inappropriate remarks, and the use of social media in ways that could fall short of the standards expected under the Code of Conduct.
Councillors are reminded of the support and refresher training that is available and which may be of benefit as reminders of the expectations that come with public office.

66. Clerk and Councillors' reports and items for future agenda
Each Councillor is requested to use this opportunity to report minor matters of information not included elsewhere on the agenda and to raise items for future agendas. Councillors are respectfully reminded that this is not an opportunity for debate or decision making.

67. Date of next meeting:
The next meeting of the Parish Council will take place on:

Tuesday 11 November 2025 in Walton Village Hall at 7.00pm.
Agenda items to be submitted to the Clerk by 12 noon on 3 November 2025.