

WALTON PARISH COUNCIL

Clerk/RFO: Allan Dawes - Email: waltonparishc@gmail.com

You are summoned to attend a Meeting of the **WALTON PARISH COUNCIL** which will be held on **TUESDAY, 11th MARCH, 2025 @ 7.30**

Allan Dawes CLERK/RFO

AGENDA

1. **APOLOGIES FOR ABSENCE** – To receive and accept apologies for absence.
2. **RESIGNATION OF COUNCIL MEMBER** – To receive and give thanks for service.
3. **REQUESTS FOR DISPENSATIONS** - The clerk to report any requests received since the previous meeting for dispensations to speak and/or vote on any matter where a member has a disclosable pecuniary interest.
4. **DECLARATIONS OF INTEREST** – To receive declarations by elected and co-opted members of interests in respect of items on this agenda. Members are reminded that in accordance with the revised Code of Conduct, they are required to declare any disclosable pecuniary interests or other registrable interests which have not already been declared in the Council's Register of Interests. (It is a criminal offence not to declare a disclosable pecuniary interest either in the Register or at the meeting).
5. **MINUTES**
 - 5.1 **MINUTES OF THE MEETING HELD ON 14TH JANUARY 2025** - To authorise the Chairman to sign, as a correct record, the minutes of the meeting held on 14th January 2025.
6. **PUBLIC PARTICIPATION** - To receive comments and representations from members of the public in relation to any item on the agenda. (***Members of the public are permitted to speak on any Agenda item for up to 15 minutes. Members of the public are not permitted to speak at any other time during the meeting unless invited to do so by the Chairman***).
 - 6.1 **REPORTS** – To receive reports, if applicable, from the Unitary Authority Councillor.
 - 6.2 **REPRESENTATIVES' REPORTS** - To receive reports by representatives on Outside Bodies and to discuss the issue of Grant applications by third parties requesting support, financial or otherwise.
 - 6.3 **REPRESENTATION ON THE VILLAGE HALL MANAGEMENT COMMITTEE**
 - 6.4 **QUESTION FROM A MEMBER OF THE PUBLIC** – What is the role of the clerk regarding the communication of the emails he receives?"
7. **FINANCIAL MATTERS**
 - 7.1 **EXPENDITURE TO APPROVE**
JANUARY / FEBRUARY

[illegible]

7.2 BUDGET v ACTUAL REPORT –

7.3 BANK RECONCILIATION –

- 8. REVIEW OF THE WEBSITE –** individual council members to report on any issues they may have regarding communications either via the Website or otherwise.
- 9. RE-CYCLING BINS –** council members to determine the next course of action regarding the issue of the siting and usage of the re-cycling bins.
- 10. NEWSLETTER DATES AND CONTENT –** council members to determine frequency and dates for distribution of the Parish Newsletter and to debate it's content.
- 11. DRAIN –** discussion on any possible way forward regarding the drainage issue in the village.
- 12. CO-OPTION PROCESS TO THE PARISH COUNCIL FOR THE 3 VACANCIES –** council members to be aware that from the next meeting there will be 3 vacancies on the Council due to the resignations of Councillors, Hodgson, Matthews and Shaw. Council should be aware that the process of co-option can be a lengthy one due to the legal and communication issues with both the Electoral Returning Officer at the Unitary Authority and the Parishioners.
At the point of any candidates putting themselves forward for co-option then council will have to determine whether or not a ballot is required.
- 13. REPLACEMENT CLERK / RESPONSIBLE FINANCIAL OFFICER**
- 14. CORRESPONDENCE AND LITERATURE RECEIVED BY THE CLERK -** To note items of correspondence received since the last meeting and take actions as appropriate.
- 15. AGENDA ITEMS FOR NEXT MEETING -** To submit items for the next meeting and note that any further items for consideration should be submitted to the Clerk in writing.
- 16. DATE OF NEXT MEETING(s) – May 13th 2025 –** Annual Parish Meeting to commence at 7.00 followed by the Annual Parish Council Meeting immediately afterwards.